

THE HUDDERSFIELD

The logo for Macron, featuring the word "macron" in a bold, lowercase, sans-serif font. The letter 'o' is replaced by a stylized white circle containing a black diamond shape with a white outline, resembling a football or a stylized 'V'.

JUNIOR FOOTBALL LEAGUE

WEB SITE

<http://www.huddersfieldjfl.com>

OFFICIAL HANDBOOK

SEASON

2019 – 2020

LEAGUE COUNCIL MEETINGS

2019

3rd September

5th November

2020

4th February

7th April

AGM TUESDAY 30th JUNE 2020

Venue

Bradley & Colnebridge WMC
19, Colnebridge Road, Bradley
Huddersfield, HD5 0RH

EXECUTIVE BOARD
(No Phone Calls after 8pm)

LEAGUE SECRETARY	Ursula Spencer 44 Hillhead Drive Birstall, Batley WF17 0PH E Mail: secretaryhjfl@gmail.com	07733 280899
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CHAIRMAN	Paul MacDonald E Mail: paul.macdonald@ntlworld.com	07468436312
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TREASURER	Leanne Evans 86 Queens Drive Ossett WF5 0NG E Mail: welfareofficerhjfl@gmail.com	07539948250
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JUNIOR FIXTURE SECRETARY	Mani Salim E Mail: fixtureshjfl@gmail.com	07741 644242
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WELFARE OFFICER & ASSISTANT TREASURER	Leanne Evans E Mail: welfareofficerhjfl@gmail.com	07539948250
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MINI SOCCER FIXTURE SECRETARY	Andy Kempson E Mail: minisoccerfixtures@gmail.com	07913 628231
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REGISTRATION OFFICER	Ursula Spencer E Mail: secretaryhjfl@gmail.com	
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REFEREE APPOINTMENTS	Ian Preston E Mail: hjflrefs@gmail.com	07815 049106
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MANAGEMENT COMMITTEE

(No Phone Calls after 8pm)

CHARTER STANDARD CO-ORDINATOR

Robin Cammish
E Mail: robin_cammish@hotmail.com

RESULTS SECRETARY

Individual Age Representatives

PRESIDENT

Harry Marsden
E Mail: hmfootball@btinternet.com 07771 831621

AGE REPRESENTATIVES

Under 7 & 8	Jon Raynor E Mail: jon.rayner819@gmail.com	07919 034748
Under 9 & 10	James Prieditis E Mail: japrieditis@hotmail.com	07871 571707
Under 11	Vinay Jalota E Mail: jalota@hotmail.com	07971 569064
Under 12 & 13	Ian Lawrie E Mail: u11hjflsecretary@gmail.com	07867 424298
Under 14	Jon Raynor E Mail: jon.rayner819@gmail.com	07919 034748
Under 15 & 16	John Hewitt E Mail: johnhewitt64@hotmail.co.uk	07921 046250
Under 17 & 18	Aamir Sajad E Mail: u1718hjfl@gmail.com	07528 094948

CLUB REPRESENTATIVES

Ray Bissett	Upperthong E Mail: avray.bissett@gmail.com	01484 685054
Paul MacDonald	Battye ford E Mail: paul.macdonald@ntlworld.com	07468 436312

LEAGUE REPRESENTATIVES of the League at:

West Riding County FA	Vacant
Huddersfield FA Council	Shaun Townend
Huddersfield Referees Association	John Kingdom
Huddersfield FA Referees Committee	

VICE PRESIDENTS

In recognition of outstanding service	Mr. Mark Berry Mr. Shaun Townend Mr. Robin Cammish
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LIFE MEMBERS

In recognition of 21 years outstanding service	Mr. Laurie Platt (1975) Mr. Ray Bissett (1986) Mr. Eric Davies (1987) Mr. Donald Wood (1987) Mr. John Kingdom (1988) Mr. Richard Howatson (1990) Mr. Harry Marsden (1993) Ms. Jenny Kershaw (1993) Mr. Paul MacDonald (1994) Mr. Paul Watson (1995)
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LEAGUE AUDITOR

	Mr. Stuart Wood
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IN REMEMBRANCE

	Mr. Bill Dyson Mr. Bob Wagemans Mr. Glyn Potkins Mr. R Jenkinson Mr. Eric Kershaw
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**HUDDERSFIELD & DISTRICT
YOUTH FOOTBALL LEAGUE
RULES 2019-2020**

DEFINITIONS

1. (A) In these Rules:

“Affiliated Association”	means an Association accorded the status of an Affiliated Association under the rules of The FA.
“AGM”	shall mean the annual general meeting held in accordance with the constitution of the Competition.
“Club”	means a club for the time being in membership of the Competition.
“Competition”	means the Huddersfield & District Youth Football League
“Competition Match”	means any match played or to be played under the jurisdiction of the Competition.
“Contract Player”	means any Player (other than a Player on a Scholarship) who is eligible to play under a written contract of employment with a Club.
“Deposit”	means a sum of money deposited with the Competition as part of the requirements of membership of the Competition.
“Fees Tariff”	means a list of fees approved by the Clubs at a general meeting to be levied by the Management Committee for any matters for which fees are payable under the Rules, as set out at Schedule A.
“Fines Tariff”	means a list of fines approved by the Clubs at a general meeting to be levied by the Management Committee for any breach of the Rules, as set out at Schedule A
“Ground”	means the ground on which the Club’s Team(s) plays its Competition Matches.
“Management Committee”	means in the case of a Competition which is an unincorporated association, the management committee elected to manage the running of the Competition and where the Competition is incorporated it means the Board of Directors appointed in accordance with the articles of association of that company.
“Match Officials”	means the referee, the assistant referees and any fourth official appointed to a Competition Match.
“Mini Soccer”	means those participating at ages under 7s to under 10s.
“Non Contract Player”	means any Player (other than a Player on a Scholarship) who is eligible to play for a Club but has not entered into a written contract of employment.
“Officer”	means an individual who is appointed or elected to a position in a Club or Competition which requires that individual to make day to day decisions.
“Participant”	shall have the same meaning as set out in the rules of The FA from time to time.
“Player”	means any Contract Player, Non Contract Player or other player who plays or who is eligible to play for a Club.
“Playing Season”	means the period between the date on which the first competitive fixture in the Competition is played each year until the date on which the last competitive fixture in the Competition is played.
“Rules”	means these rules under which the Competition is administered.
“Sanctioning Authority”	means [The FA][the West Riding County Football Association Limited].
“Scholarship”	means a Scholarship as set out in Rule C 3 (a) (i) of the rules of The FA.
“Season”	means the period of time between an AGM and the subsequent AGM.
“Secretary”	means such person or persons appointed or elected to carry out the administration of the Competition.
“SGM”	means a special general meeting held in accordance with the constitution of the Competition.
“Team”	means a team affiliated to a Club, including where a Club provides more than one team in the Competition in accordance with the Rules.
“The FA”	means The Football Association Limited.
“WGS”	means the Whole Game System and the procedures for the operation thereof as determined by The FA from time to time
“written” or “in writing”	means the representation or reproduction of words or symbols or other information in a visible form by any method or combination of methods, whether sent or supplied in electronic form or otherwise
“Youth Football”	means those participating at ages under 11s to under 18s.

(B) Unless stated otherwise, terms referring to natural persons are applicable to both genders. Any term in the singular applies to the plural and vice-versa.

- (C) The Rules are taken from the Standard Code of Rules for Youth Competitions (the “standard code”) determined by The FA from time to time. In the event of any omissions from the Standard Code then the requirements of the Standard Code shall be deemed to apply to the competition.
- (D) All Clubs shall adhere to the Rules. Every Club shall be deemed, as a member of the competition, to have accepted the Rules and to have agreed to abide by the decisions of the Management Committee in relation thereto, subject to the provisions of Rule 16.
- (E) The administration of the Competition under these Rules will be carried out by the Competition acting (save where otherwise specifically mentioned herein) through the Management Committee in accordance with the rules, regulations and policies of The FA.

GOVERNANCE RULES

COMPETITION NAME AND CONSTITUTION

2.

- (A) The Competition will be known as Huddersfield & District Junior Football League (or such other name as the Competition may adopt). The Clubs participating in the Competition must be members of the Competition. A Club which ceases to exist or which ceases to be entitled to play in the Competition for any reason whatsoever shall thereupon automatically cease to be a member of the Competition.
- (B) This Competition shall consist of not more than 150 Clubs approved by the Sanctioning Authority.
- (C) The geographical area covered by the Competition membership shall be 27 miles radius from Huddersfield Town Hall.
- (D) All Clubs must be affiliated to an Affiliated Association and their names and particulars shall be returned annually by the appointed date in a manner prescribed by the Sanctioning Authority and must have a constitution approved by the Sanctioning Authority. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

This Competition shall apply annually for sanction to the West Riding County Football Association(s) and the constituent Teams of Clubs may be grouped in divisions, each not exceeding 14 in number.

(E) Inclusivity and Non-discrimination

- (i) The Competition and each Club must be committed to promoting inclusivity and to eliminating all forms of discrimination **and should abide and adhere to The FA Equality Policy and any legislative requirements (to include those contained in the Equality Act 2010).**
- (ii) This Competition and each Club must make every effort to promote equality by treating people fairly and with respect, by recognizing that inequalities may exist, by taking steps to address them and by providing access and opportunities for all members of the community, irrespective of age, gender, gender reassignment, sexual orientation, marital status, race, nationality, ethnic origin, colour, religion or belief, ability or disability or otherwise.
- (iii) Any alleged breach of the Equality Act 2010 legislation must be referred to the appropriate Sanctioning Authority for investigation.
- (F) Clubs must comply with the provisions of any initiatives of The FA which are adopted by the Competition including, but not limited to, Charter Standard and RESPECT programmes. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- (G) All Participants shall abide by The Football Association Regulations for Safeguarding Children as determined by The FA from time to time.
- (H) Clubs shall not enter any of their Teams playing at a particular age group in the Competition in any other competition (with the exception of FA and County FA Competitions) except with the written consent of the Management Committee. The request must be submitted to the League Secretary on or before 16th July of each year. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- (I) At the AGM or a SGM called for the purpose, a majority of the delegates present shall have power to decide or adjust the constitution of the divisions at their discretion. When necessary this Rule shall take precedence over Rule 12.

CHARTER STANDARD

All Clubs in the League are required to maintain the principles and practices of The FA's Charter Standard Policy.

CONDITIONS OF LEAGUE MEMBERSHIP

All clubs must have in place Charter Standard Status before the start of the playing season with the following exception.

NEW CLUBS

A new club entering the League for the first time will be allowed to participate for one season without having Charter Standard Status. Continuation of membership into the second season of the League will be based on Clubs commitment in applying and working towards Charter Standard Status. The Club must obtain Charter Standard Status prior to their application for the third season with the League.

CONCLUSION

The above means that no new clubs/teams will be refused entry and they will have 2 (two) years to achieve Charter Standard.

Any Club that fails to maintain their Charter Standard Status, uphold the principles of Charter Standard or fail to apply for Charter Standard may be expelled or refused entry into the League (Subject to Rule 4)

OBJECT

To encourage and assist the formation of Junior Association Football Clubs/Teams and to organize such clubs into Leagues and Divisions for matches and by such means help in the development of character of youth.

ENTRY FEE, SUBSCRIPTION, DEPOSIT

3.(A) Applications by Clubs for admission to the Competition or the entry of an additional Team(s) from the same Club must be made in writing to the Secretary and must be accompanied by an entry fee per Team as set out in the Fees Tariff, which shall be returned in the event of non-election.

At the discretion of the voting members present applications, of which due notice has been given, may be received at the AGM or a SGM or on a date agreed by the Management Committee.

(B) The annual subscription, which includes Cup Fees, shall be payable in accordance with the Fees Tariff per Team (where a Club has more than one Team in membership of the Competition) and shall be payable on or before 20th August in each year. All teams from and including U9 to U18 shall also pay a Charity donation (amount and Charity decided by the League Council at the AGM) per team registration fee. The full amount shall be donated by the League to the chosen Charity.

Any club in default will be fined (in accordance with the Fines Tariff)

(C) A Deposit of £20 shall be payable in accordance with the Fees Tariff per Club/Team (where a Club provides more than one Team in membership of the Competition) and shall be payable on or before 20th August in each year. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(D) A Club shall not participate in this Competition until the entry fee; annual subscription and Deposit have been paid, and until they have affiliated their club and relevant teams with their County FA.

(E) **All Clubs must advise annually to the League Secretary** by 21st June of its Sanctioning Authority affiliation number for the forthcoming Playing Season. Clubs must advise the Secretary in writing, or on the prescribed form, of details of its headquarters, Officers and any other information required by the Competition. Full details concerning Team Managers, Team Colours, Kick-Off times, Grounds, Changing Rooms (which must include adequate toilet, lighting and washing facilities) and be within walking distance of the ground unless, in exceptional circumstances, permission to the contrary is granted by the Management Committee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

MANAGEMENT, NOMINATION, ELECTION

4.(A) The Management Committee shall comprise of an Executive Board of Officers & a Management Committee of the Competition who shall all be elected at the AGM. All participants shall abide by The Football Associations Regulations for Safeguarding Children as determined by The FA from time to time.

(B) Retiring Officers shall be eligible to become candidates for re-election without nomination provided that the Officer notifies the Secretary in writing not later than 28 days prior to the AGM in each year.

All other candidates for election as Officers or members of the Management Committee shall be nominated to the Secretary in writing, signed by the secretaries of two member Clubs, not later than 28 days prior to the AGM in each year. Names of the candidates for election shall be circulated with the notice of the AGM. In the event of there being no nomination in accordance with the foregoing for any office, nominations may be received at the AGM.

The Executive Board shall consist of:

President, Chairman, Secretary, Treasurer, Junior Fixture Secretary, Mini Fixture Secretary, Welfare Officer.

The Management Committee shall consist of:

President, Chairman, Secretary, Treasurer, Junior Fixture Secretary, Mini Fixture Secretary, Welfare Officer, Registration Officer, Charter Standard Co-ordinator, Referee Appointment Officer, Vice Presidents (max 10), Life Members, 4 Club Reps.

Age Representatives shall be the following age groups:

(u7-u8), (u9), (u10), (u11), (u12), (u13), (u14), (u15-U16), (u17-u18)

League Representatives shall consist of:

Huddersfield & District FA

Heavy Woollen District FA

West Riding County FA

Huddersfield Referees Association

Huddersfield Referees Committee

(C)The Management Committee shall meet as and when required, save that no more than three calendar months shall pass between each meeting.

On receiving a requisition signed by two-thirds (2/3) of the members of the Management Committee the Secretary shall convene a meeting of the Management Committee.

(D) Except where otherwise mentioned all communications **must** be addressed to the Secretary who shall conduct the correspondence of the Competition and keep a record of its proceedings.

(E) All communications received from Clubs must be conducted through their Officers and sent to the Secretary.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

POWERS OF MANAGEMENT

5.(A) The Management Committee may appoint sub-committees and delegate such of their powers as they deem necessary. The decisions of all sub-committees shall be reported to the Management Committee for ratification. The Management Committee shall have power to deal only with matters within the Competition and not for any matters of misconduct that are under the jurisdiction of The FA or Affiliated Association.

(B)Subject to the permission of the Sanctioning Authority having been obtained the Management Committee may order a match or matches to be played each Season, the proceeds to be devoted to the funds of the Competition and, if necessary, may call upon each Club (including any club which may have withdrawn during the Season) to contribute equally such sums as may be necessary to meet any deficiency at the end of the Season.

(C)Each member of the Management Committee shall have the right to attend and vote at all Management Committee meetings and have one vote thereat, but no member shall be allowed to vote on any matters directly appertaining to such member or to the Club so represented or where there may be a conflict of interest. (This shall also apply to the procedure of any sub-committee).

In the event of the voting being equal on any matter, the Chairman of the Management Committee shall have a second or casting vote.

(D)The Management Committee shall have powers to apply, act upon and enforce the Rules of the Competition and shall also have jurisdiction over all matters affecting the Competition. Any action by the Competition must be taken within 28 days of the Competition being notified.

With the exception of Rules 6(I), 8(H) and 9, for all alleged breaches of a Rule the Management Committee shall issue a formal written charge to the Club concerned. The Club charged shall be given 7 days from the date of notification of the charge to reply. In such reply a Club may:-

- (i) Accept the charge and submit in writing a case of mitigation for consideration by the Management Committee on the papers; or
- (ii) Accept the charge and notify that it wishes to put its case of mitigation at a hearing before the Management Committee; or
- (iii) Deny the charge and submit in writing supporting evidence for consideration by the Management Committee on the papers; or
- (iv) Deny the charge and notify that it wishes to put its case of mitigation at a hearing before the Management Committee.

Where the Club charged fails to respond within 7 days, the Management Committee shall determine the charge in such manner and upon such evidence as it considers appropriate.

Where required, hearings shall take place as soon as reasonably practicable following receipt of the reply of the Club as more fully set out above.

Having considered the reply of the Club (whether in writing or at a hearing), the Management Committee shall make its decision and, in the event that the charge is accepted or proven, decide on the appropriate penalty (with reference to the Fines Tariff where applicable).

The maximum fine permitted for any breach of a Rule is £100 and, when setting any fine, the Management Committee must ensure that the penalty is proportional to the offence, taking into account any mitigating circumstances.

No Participant under the age of 18 can be fined.

All breaches of the Laws of the Game or the Rules and Regulations of The FA shall be dealt with in accordance with FA Rules by the appropriate Association.

(E) All decisions of the Management Committee shall be binding subject to the right of appeal in accordance with Rule 7

Decisions of the Management Committee must be notified in writing to those concerned within 10 days.

- (F) Four (4) of its members shall constitute a quorum for the transaction of business by the Management Committee or any sub-committee thereof.
- (G) The Management Committee, as it may deem necessary, shall have power to fill, in an acting capacity, any vacancies that may occur amongst their number.
- (H) A Club must comply with an order or instruction of the Management Committee, and must attend to the business and/or the correspondence of the Competition to the satisfaction of the Management Committee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
Subject to a Club's right of appeal in accordance with Rule 7 below, all fines and charges must be paid within 14 days of the date of notification of the decision.
- (J) Any Club failing to do so will be fined in accordance with the Fines Tariff. Further failure to pay the fine including the additional fine within a further 14 days will result in fixtures being withdrawn until such time as the outstanding fines are paid.
- (K) A member of the Management Committee appointed by the Competition to attend a meeting or Competition Match may have any reasonable expenses incurred refunded by the Competition.
- (L) The Management Committee shall have the power to fill any vacancy that may occur in the membership of the Competition between the AGM or SGM called to decide the constitution and the commencement of the Competition Playing Season.
- (M) The business of the Competition as determined by the Management Committee may/shall be transacted by electronic mail or facsimile.

PROTESTS, CLAIMS, COMPLAINTS

- 6. (A) (i) All questions of eligibility, qualification of Players or interpretations of the Rules shall be referred to the Management Committee or a sub-committee duly appointed by the Management Committee.
- (ii) Objections relevant to the dimensions of the pitch, goals, flag posts or other facilities of the venue will not be entertained by the Management Committee unless a protest is lodged with the referee before the commencement of the Competition Match.

- (B) Except in cases where the Management Committee decide that there are special circumstances, protests and complaints (which must contain full particulars of the grounds upon which they are founded) must be lodged with the Secretary within 3 days (excluding Sundays) of the Competition Match or occurrence to which they refer. A protest or complaint shall not be withdrawn except by permission of the Management Committee. A member of the Management Committee who is a member of any Club involved shall not be present (except as a witness or representative of his Club) when such protest or complaint is being determined.
- (C) No protest of whatever kind shall be considered by the Management Committee unless the complaining Club shall have deposited with the Secretary a sum in accordance with the Fees Tariff. This may be forfeited in whole or in part in the event of the complaining or protesting Club losing its case. The Competition shall have power to order the defaulting Club or the Club making a losing or frivolous protest or complaint to pay the expenses of the inquiry or to order that the costs to be shared by the parties.
- (D) All parties to a protest or complaint must receive a copy of the submission and must be afforded an opportunity to make a statement at least 7 days prior to the protest or complaint being heard.
- (i) All parties must have received 7 days' notice of the hearing should they be instructed to attend.
 - (ii) Should a Club elect to state its case in person then it should forward a deposit of £10 and indicate such when forwarding the written response.
- (E) If so requested by all parties concerned, the Management Committee may determine any disputes, protests, appeals, claims or complaints between two Clubs in which event both Clubs shall send a non-returnable fee. Such determination shall be final and binding upon the parties concerned. The procedure for such determination shall be deemed by the Management Committee.

APPEALS

7.(A) Any appeal against a decision of the Management Committee must be lodged with the Sanctioning Authority within 14 days of the posting of the written notification of the decision causing the appeal, accompanied by a fee (as set out in the Fees Tariff), which may be forfeited in the event of the appeal not being upheld. A copy of the appeal must also be sent to the Secretary. The procedure for the appeal shall be determined by the Sanctioning Authority, in such respect the Sanctioning Authority may (but is not obliged to):

- (i) invite submissions by the parties involved; or
- (ii) convene a hearing to hear the appeal; or
- (iii) permit new evidence; or
- (iv) impose deadlines as are appropriate.

Any appeal shall not involve a rehearing of the evidence considered by the Management Committee.

No appeal can be lodged against a decision taken at an AGM or SGM unless this is on the ground of unconstitutional conduct.

ANNUAL GENERAL MEETING

8. (A) The AGM shall be held not later than last Tuesday of June in each year. At this meeting the following business shall be transacted provided that at least 51% members are present and entitled to vote:-

- (i) To receive and confirm the minutes of the preceding AGM.
- (ii) To receive and adopt the annual report, balance sheet and statement of accounts.
- (iii) Election of Clubs to fill vacancies.
- (iv) Constitution of the Competition for the ensuing Season.
- (v) Election of Officers of the Competition and the Management Committee members.
- (vi) Appointment of auditors.
- (vii) Alteration of Rules, if any (see Rule 14).
- (viii) Fix the date for the commencement of the Playing Season and kick off times applicable to the Competition.
- (ix) Fix the date for the end of the Playing Season.
- (x) Other business of which due notice shall have been given and accepted as being relevant to an AGM.

(B) A copy of the duly audited balance sheet, statement of accounts and agenda shall be forwarded to each Club

at least 14 days prior to the meeting together with any proposed Rule changes.

- (C) A signed copy of the duly audited balance sheet and statement of accounts shall be sent to the Sanctioning Authority within 14 days of its adoption by the AGM.
- (D) Each Club shall be empowered to send two delegates to an AGM. Each Club shall be entitled to one vote only. 14 days' notice shall be given of any AGM.
- (E) Clubs who have withdrawn their membership of the Competition during the Playing Season being concluded or who are not continuing membership shall be entitled to attend but shall vote only on matters relating to the Season being concluded. *This provision will not apply to Clubs expelled in accordance with Rule 12.*
- (F) All voting shall be conducted by a show of voting cards unless a ballot be demanded by at least 50% of the delegates qualified to vote or the Chairman so decides.
- (G) No individual shall be entitled to vote on behalf of more than one Club.
- (H) Any continuing Club must be represented at the AGM. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- (I) Officers of the Competition and Management Committee members shall be entitled to attend and vote at an AGM.
- (J) Where a Competition is an incorporated entity, the Officers of the Competition shall ensure that the Articles of Association of the Competition are consistent with the requirements of these Rules.

FULL COUNCIL MEETINGS

The League will hold Full Council meetings throughout the season which all Member Clubs must attend, by sending a minimum of one (1) representative of the Club to the meeting. The Meetings to be held bi monthly on the First (1st) Tuesday of the month, however full details will be issued prior to the beginning of the season and will be available on the website. Failure to send a representative for two (2) consecutive meetings will result in a fine in accordance with the Fines Tariff.

SPECIAL GENERAL MEETINGS

- 9. Upon receiving a requisition signed by two-thirds (2/3) of the Clubs in membership the Secretary shall call a SGM.

The Management Committee may call a SGM at any time.

At least seven (7) days' notice shall be given of a meeting under this Rule, together with an agenda of the business to be transacted at such meeting.

Each Club shall be empowered to send two delegates to all SGMs. Each Club shall be entitled to one vote only.

Any Club failing to be represented at a SGM without satisfactory reason being given shall be fined in accordance with the Fines Tariff.

Officers of the Competition and Management Committee members shall be entitled to attend and vote at all SGMs.

AGREEMENT TO BE SIGNED

- 10. Each Club shall complete and sign the following agreement which shall be deposited with the Competition together with the application for membership for the coming Season, or upon indicating that the Club intends to compete.

We _____ (Chairperson) and _____ (Secretary), the Chairperson and Secretary of _____, members of and representing the Club, have been provided with a copy of the Rules and Regulations of the Huddersfield & District Junior Football League Competition and do hereby agree for and on behalf of the said Club, if elected or accepted into membership, to conform to those Rules and Regulations and to accept, abide by and implement the decisions of the Management Committee of the Competition, subject to the right of appeal in accordance with Rule 7."

The agreement shall be signed by:

- (i) Where a Club is an unincorporated association, the Club chairman and secretary; or
- (ii) Where a Club is an incorporated entity, two directors of the Club.

Any alteration of the chairman and /or secretary of the Club on the above agreement must be notified to the West Riding County Football Association(s) to which the Club is affiliated and to the Secretary.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

CONTINUATION OF MEMBERSHIP, WITHDRAWAL OF A CLUB

11. (A) Any Club intending, or having a provisional intention, to withdraw a Team from the Competition must do so at least 21 days before the AGM. This does not apply to a Club moving in accordance with Rule 22. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- (B) The Management Committee shall have the discretion to deal with a Team being unable to start or complete its fixtures for a Playing Season, including but not limited to, issuing a fine in accordance with the Fines Tariff.
- (C) Notwithstanding the powers of the Management Committee pursuant to Rule 6(I), in the event of a Club failing to discharge all its financial obligations to the Competition in excess of £50, the Management Committee shall be empowered to refer the debt under The FA Football Debt Recovery provisions.

EXCLUSION OF CLUBS OR TEAMS MISCONDUCT, CLUBS, OFFICIALS, PLAYERS

12. (A) At the AGM or SGM called for the purpose in accordance with the provisions of Rule 9, notice of motion having been duly circulated on the agenda by direction of the Management Committee, the accredited delegates present shall have the power to:
- a. remove a member of the Management Committee from office
 - b. (ii) exclude any Club or Team from membership, both of which must be supported by more than two-thirds (2/3) of those present and voting. Voting on this point shall be conducted by ballot.
- A member of the Management Committee or Club which is the subject of the vote being taken shall be excluded from voting.
- (B) At the AGM, or at a SGM called for the purpose in accordance with the provisions of Rule 9, the accredited delegates present shall have the power to exclude from further participation in the Competition any *Club or Team* whose conduct has, in their opinion, been undesirable, which must be supported by more than two-thirds (2/3) of those present and voting. Voting on this point shall be conducted by ballot.
- A Club whose conduct is the subject of the vote being taken shall be excluded from voting.
- (C) Any Officer or member of a Club proved guilty of either a breach of Rule, other than field offences, or of inducing or attempting to induce a Player or Players of another Club in the Competition to join them shall be liable to such penalty as a General Meeting or Management Committee may decide, and their Club shall also be liable to expulsion in accordance with the provisions of clauses (A) and/or (B) of this Rule.

TROPHY:LEGAL OWNERS, CONDITIONS OF TAKING OVER, AGREEMENT TO BE SIGNED.AWARDS

13. (A) The following agreement shall be signed on behalf of the winners of the cup or trophy:-
- “We A [name]and B [name], the Chairman and Secretary of [] FC(Limited), members of and representing the Club, having been declared winners of [] cup or trophy, and it having been delivered to us by the Competition, do hereby on behalf of the Club jointly and severally agree to return the cup or trophy to the Competition Secretary on or before the Full Council Meeting in November. If the cup or trophy is lost or damaged whilst under our care we agree to refund to the Competition the amount of its current value or the cost of its thorough repair.”
- Failure to comply will result in a fine in accordance with the Fines Tariff.
- (B) At the close of each Competition awards may/shall be made to the winners and runners-up if the funds of the Competition permit.
- (C) All Clubs MUST return the trophies to the competition or designated person of the League by the Full Club Meeting in November.

Failure to comply will result in a fine (in accordance with the Fines Tariff) and subject to additional fines(each month) for further delays.

ALTERATION TO RULES

14. Alterations, for which consent has been given by the Sanctioning Authority, shall be made to these Rules only at the AGM or at a SGM specially convened for the purpose called in accordance with Rule 9. Any alteration made during the Playing Season to these Rules shall not take effect until the following Playing Season.
- Notice of proposed alterations to be considered at the AGM shall be submitted to the Secretary by 35 days prior to the AGM in each year. The proposals, together with any proposals by the Management Committee, shall be circulated to the Clubs **21 days prior to the AGM** and any amendments thereto shall be submitted to the **Secretary by 14 days prior to the AGM**. The proposals and proposed amendments thereto shall be circulated to Clubs with the notice of the AGM. A proposal to change a Rule shall be carried if two thirds (2/3) of those present, entitled to vote and voting are in favour.
- A copy of the proposed alterations to Rules to be considered at the AGM or SGM shall be submitted to the Sanctioning Authority or The FA (as applicable) **at least 28 days prior to the date of the meeting**.

FINANCE

15. (A) The Management Committee shall determine with which bank or other financial institution the funds of the Competition will be lodged.
- (B) All expenditure in excess of £500 shall be approved by the Management Committee. Cheques shall be signed by at least two Officers nominated by the Management Committee.
- (C) The financial year of the Competition will end on 31st May.
- (D) The books, or a certified balance sheet, of a Competition shall be prepared and shall be audited annually by a suitably qualified person(s) who shall be appointed at the AGM.

INSURANCE

16. (A) All Clubs must have valid public liability insurance cover of at least ten million pounds (£10,000,000) at all times.
- (B) All Clubs must have valid personal accident cover for all Players registered with them from time to time. The Players' personal accident insurance cover must be in place prior to the Club taking part in any Competition Match and shall be at least equal to the minimum recommended cover determined from time to time by the Sanctioning Authority. In instances where The FA is the Sanctioning Authority, the minimum recommended cover will be the cover required by the Affiliated Association to which a Club affiliates.
- Failure to comply with Rule 16(A) or 16(B) will result in a fine in accordance with the Fines Tariff.

DISSOLUTION

17. (A) Dissolution of the Competition shall be by resolution approved at a SGM by a majority of three quarters (3/4) of the members present and shall take effect from the date of the relevant SGM.
- (B) In the event of the dissolution of the Competition, the members of the Management Committee are responsible for the winding up of the assets and liabilities of the Competition.
- (C) The Management Committee shall deal with any surplus assets as follows:
- (i) Any surplus assets, save for a trophy or any other presentation, remaining after the discharge of the debts and liabilities of the Competition shall be transferred only to another Competition or Affiliated Association or The Football Association Benevolent Fund or to such other charitable or benevolent object in the locality of the Competition as determined by resolution at or before the time of winding up, and approved in writing by the Sanctioning Authority.
 - (ii) If a Competition is discontinued for any reason a trophy or any other presentation shall be returned to the donor if the conditions attached to it so provide or, if not, dealt with as the Sanctioning Authority may decide

FEES TARIFF

FEES TARIFF		
RULE NUMBER	DESCRIPTION	MAXIMUM FEE
4 (A)	CLUB ENTRY FEE	£20.00
4 (B)	CLUB/TEAM ANNUAL SUBSCRIPTION	£35.00 per team @ 11 a side £35.00 per team @ 9 a side £20.00 per team @ mini soccer
4 (C)	DEPOSIT	£20.00
7 (C), 7(E)	PROTEST/APPEAL FEES	£20.00
18 (D)	PLAYER REGISTRATION FEE	No Fee
18 (H)	TRANSFER FEE	No Fee
23 (E)	REFEREE FEES	Mini soccer as determined by Club £15.00 for u11 to u12 £20.00 for u13 to u14 £25.00 for u15 to u16 £30.00 for u17 to u18 Plus, expenses at 30p per mile for all miles over 10 miles. As agreed with Sanctioning Authority
23 (E)	ASSISTANT REFEREE FEES	Half the referees. Plus, expenses at 30p per mile for all miles over 10 miles.

FINES TARIFF		
RULE NUMBER	DESCRIPTION	MAXIMUM FINE
2 (G)	Failure to affiliate	£50.00
2 (I)	Failure to comply with FA initiatives	£20.00
2 (K)	Unauthorised entry of teams into competitions	£20.00
3	Failure to obtain consent for a change of Club name	£50.00
4 (C)	Failure to pay a deposit	£50.00
4(E)	Failure to provide affiliation number	£50.00
5 (E)	Communications conducted by persons other than club secretary	£20.00
6 (H)	Failure to comply with an instruction of the Management THMANAGEMENT	£50.00
6 (I)	Failure to pay a fine within required timeframe	Double the original fine up to £100
8 (H)	Failure to be represented at AGM	£15.00
9	Failure to be represented at SGM	£15.00
10	Failure to submit the required written agreement or to notify changes to signatories	£15.00
11 (A)	Failure to provide notice of withdrawal before deadline	£15.00
11 (B)	Failure to commence/complete fixtures	£20.00
13 (A)	Failure to submit the required written agreement regarding the Trophy	£25.00
16(A)	Failure to have the required insurance	£50.00
16(B)	Failure to have the required insurance	£50.00
18 (A)	Failure to correctly register a player	£20.00
18 (B)(iii)	Failure to have the required number of registered players prior to the playing season commencing	£25.00
18 (F)	Registering or playing for multiply clubs or inaccurate completion of a registration of a player	£25.00
18 (G)(ii)	Registration Irregularities	£15.00
18(M)	Fielding more than the permitted number of players who have participated in senior competition matches	£15.00
18 (N)(i)	Playing an ineligible player	£20.00
18 (O)(i)	Failure to give priority to school activities	£20.00
19	Failure to number shirts Names on shirts	£10.00 (per shirt, up to an aggregate maximum of £30)
19	Delaying kick off due to no change of colours	£15.00

20(A)	Delaying kick off due to failure to provide required equipment	£15.00
20 (B)	Failure to play matches on the date fixed	£15.00
20 (C)	Failure to provide details of a fixture	£20.00
20 (D)	Playing match with less that required number of players	£10.00
20 (E) (i) & (iii)	Failure to play fixture	£15.00
20 (H)	No captains armband	£10.00
21 (A) & 21 (C)	Late result notification form	£10.00
21 (B)	Failure to provide result	£10.00
21(D)	Publishing results or tables for fixtures involving U7, 8, 9, 10 or U11	£20.00
23 (C)	Failure to provide club assistant referee	£15.00
23 (E)	Failure to pay match officials' fees and expenses	£15.00
23 (F)	Failure to pay match officials where a match is not played	£15.00
23 (H)	Failure to provide referee's mark	£15.00

MATCH RELATED RULES

QUALIFICATION OF PLAYERS

18. (A) (i) A Player is one who, being in all other respects eligible, has:-

(a) registered through WGS.

If a Club attempts to register a player via WGS but does not fully and correctly complete the necessary information via WGS, the registration will not be processed. Once a player has been submitted by the club to be registered the Registration Secretary is afforded 7 days to approve said player.

For Clubs registering Players via WGS (under Rule 18 (A) (i) (c)) Clubs must access WGS in order to complete the registration process.

A player is not registered until registration is approved.

- (ii) All players registered on the WGS must have a clear eligible photo of the player attached.
- (iii) A player shall not be permitted to play in any match if their registration ID is not available for inspection prior to the game commencing. Availability can be in either hard copy or online.
- (iv) Any player(s) that has taken part in any match (League or Cup) and failed to produce their registration ID prior to the game commencing, shall be deemed as an ineligible player. If teams agree not to show ID cards prior to commencement of games there will be no recourse afterwards.
- (v) Clubs must report any team not making available for inspection Player ID to the League within 3 days in accordance with rule 7.
- (vi) A team shall only be permitted to register up to a maximum of 20 (twenty) players. Teams who having registered the maximum 20 players, wishing to register any additional player(s), must first de-register player(s), so as to keep within the maximum limit of 20 players.
- (vii) Any player(s) de-registered by a Club, providing they have fulfilled all their obligations to the Club, shall become free to register with any other Club without the need for a transfer.
- (viii) Any player(s) that register for a new Club following rule A (vii) that have participated in any round of Cup/Trophy competition will be deemed as "cup tied" and may not be permitted to play in the same cup/trophy competition for the new Club.
- (ix) A player can only be registered to one team in an age group.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(B) (i) Contract Players are not permitted in this Competition with the exception of those Players who are registered under contract with the same Club who have a Team operating at Steps 1 to 6 of the National League System.

It is the responsibility of each Club to ensure that any Player registered to the Club has, where necessary, the required International Transfer Certificate. Clearance is required for any Player aged 10 and over crossing borders including Wales, Scotland and Ireland.

(ii) A Player registered with a Premier League or English Football League Academy under the Elite Player Performance Plan contained within Youth Development Rules will not be permitted to play in this

Competition. Details of the Youth Development Rules are published on The FA website. A Player registered with a FA Girls' Regional Talent Club may play in this Competition subject to the FA Programme for Excellence (Female) Regulations.

- (iii) Each Team must have the following number of Players registered 7 days before the start of each Playing Season:

FORMAT	MINIMUM
5v5	5
7v7	7
9v9	9
11v11	11

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

- (C) A child who has not attained the age of 6 shall not play, and shall not be permitted or encouraged to play, in a match of any kind.

The relevant age for each Player is determined by his or her age as at midnight on 31 August of the relevant Playing Season i.e. children who are aged 6 as at midnight on 31 August in a Playing Season (together with those who attain the age of 6 during the Playing Season) will be classed as Under 7 Players for that Playing Season. Children who are aged 7 as at midnight on 31 August in a Playing Season will be classed as Under 8 Players for that Playing Season, and so on.

Notwithstanding the above, a child is permitted to play up in the age group above his or her chronological age group, irrespective of any changes of format or competition structure, save that a child who attains the age of 6 after 31 August is permitted to play only in the Under 7 age group, and may not play in the Under 8 age group, for that Playing Season.

The age groups that children are eligible to play in are set out in the table below, along with the permitted football formats for each of those age groups. Children shall not play, and shall not be permitted or encouraged to play, in a match between sides of more than the stated number of players, according to their age group:

Age on 31 August of the relevant	Eligible Age Groups	Maximum Permitted	Minimum Pitch Sizes		Maximum Pitch Sizes		Recommended Goal Sizes in feet	Ball Size
			Yards	Metres	Yards	Metres		
6	Under 7	5v5	30 x 20	27.45 x 18.3	40 x 30	36.3 x 27.45	12 x 6	3
	Under 8		30 x 20	27.45 x 18.3	40 x 30	36.3 x 27.45	12 x 6	
7	Under 8	5v5	30 x 20	27.45 x 18.3	40 x 30	36.3 x 27.45	12 x 6	3
	Under 9	7v7	50 x 30	45.75 x 27.45	60 x 40	54.9 x 36.6	12 x 6	
8	Under 9	7v7	50 x 30	45.75 x 27.45	60 x 40	54.9 x 36.6	12 x 6	3
	Under 10		50 x 30	45.75 x 27.45	60 x 40	54.9 x 36.6	12 x 6	4
9	Under 10	7v7	50 x 30	45.75 x 27.45	60 x 40	54.9 x 36.6	12 x 6	4
	Under 11	9v9	70 x 40	64 x 36.6	80 x 50	73.15 x 45.75	16 x 7	
10	Under 11	9v9	70 x 40	64 x 36.6	80 x 50	73.15 x 45.75	16 x 7	4
	Under 12		70 x 40	64 x 36.6	80 x 50	73.15 x 45.75	16 x 7	
11	Under 12	9v9	70 x 40	64 x 36.6	80 x 50	73.15 x 45.75	16 x 7	4

	Under 13	11v11	90 x 50	82.3 x 45.75	100 x 60	91.44 x 54.9	21 x 7	
12	Under 13	11v11	90 x 50	82.3 x 45.75	100 x 60	91.44 x 54.9	21 x 7	4
	Under 14		90 x 50	82.3 x 45.75	100 x 60	91.44 x 54.9	21 x 7	
13	Under 14	11v11	90 x 50	82.3 x 45.75	100 x 60	91.44 x 54.9	21 x 7	4
	Under 15		90 x 50	82.3 x 45.75	110 x 70	100.58 x 64	24 x 8	5
14	Under 15	11v11	90 x 50	82.3 x 45.75	110 x 70	100.58 x 64	24 x 8	5
	Under 16		90 x 50	82.3 x 45.75	110 x 70	100.58 x 64	24 x 8	
15	Under 16	11v11	90 x 50	82.3 x 45.75	110 x 70	100.58 x 64	24 x 8	5
	Under 17		100 x 50	91.44 x 45.75	130 x 100	118.87 x 91.44	24 x 8	
	Under 18		100 x 50	91.44 x 45.75	130 x 100	118.87 x 91.44	24 x 8	
16	Under 17	11v11	100 x 50	91.44 x 45.75	130 x 100	118.87 x 91.44	24 x 8	5
	Under 18		100 x 50	91.44 x 45.75	130 x 100	118.87 x 91.44	24 x 8	
	Open Age		100 x 50	91.44 x 45.75	130 x 100	118.87 x 91.44	24 x 8	

(D) A fee as set out in the Fees Tariff shall be paid by each Club/Team for each Player registered, if applicable.

(E) The Management Committee shall decide all registration disputes taking into account the following.

- (i) A Player shall not be permitted to register for more than one Club subject to the exceptions set out in Rule 18 (E) (iii) below.
- (ii) In the event of a Player signing a registration form or having a registration submitted for more than one Club priority of registration shall decide for which Club the Player shall be registered. The Secretary shall notify the Club last applying to register the Player of the fact of the previous registration subject to the exceptions set out in Rule 18 (E) (iii) below.
- (iii) A Player is only permitted to register for more than one Club provided that:
 - a. The Team(s) in which the Player plays in are not in the same age group; or
 - b. Except for the purpose of a transfer.
And the Player meets the requirements in Rule 18(C).

(F) It shall be a breach of these Rules for a Player to:-

- (i) Play for more than one Team in the same age group in the Competition in the same Playing Season without first being transferred.
- (ii) Having registered for one Club in the Competition, register for another Club in the Competition in that Playing Season, except if the provisions set out in Rule 18 (E) (iii) apply.
- (iii) Submit a signed registration form or submit a registration through WGS for registration that the Player had willfully neglected to accurately or fully complete.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(G) (i) The Management Committee shall have the power to accept the registration of any Player subject to the provisions of Rule 18(G)(ii) and (iii) below.

- (ii) The Management Committee shall have power to refuse, cancel or suspend the registration of any Player, the exercise of such power being without prejudice to the Management Committee's ability to

fine a Club at its discretion (in accordance with the Fines Tariff) that has been charged and found guilty of registration irregularities (subject to Rule 7).

- (iii) The Management Committee shall have the power to refuse or cancel the registration of any Player charged and found guilty of undesirable conduct (subject to Rule 7) subject to the right of appeal to the Sanctioning Authority or The FA. Where the Management Committee does not have enough information to enable it to make a decision pursuant to the above power, it may apply, in its absolute discretion, to the Sanctioning Authority or The FA for further information.

Undesirable conduct shall mean an incident of repeated proven misconduct, which may deter a Participant from being involved in this Competition.

- (iv) For a Player who has previously had a registration removed in accordance with Rule 18(G) (iii) but has a registration accepted at the expiry of exclusion will be considered to be under a probationary period of 12 months. Whilst under a probationary period, should the Player commit a further act of proven misconduct under the jurisdiction of the Competition, (excluding standard dismissals), the Competition would be empowered to consider a further charge of bringing the Competition into disrepute.

(Note: Action under Rule 18(G) (iii) shall only be taken against a Player in cases of the Player bringing the Competition into disrepute and will in any event be subject to an appeal to the Sanctioning Authority or The FA. All decisions must include the period of restriction. For the purpose of this Rule, bringing the Competition into disrepute can only be considered where the Player has received in excess of 112 days' suspension, or 10 matches in match based discipline, in any competition (and is not restricted to the Competition) in a period of two years or less from the date of the first offence.)

- (H) Subject to compliance with FA Rule C2(a) when a Club wishes to register a player who is already registered with another club it shall submit a transfer form (in a format as determined by the Competition) to the Competition accompanied by a fee as set out in the Fees Tariff. Such transfer shall be referred by the Competition to the club for which the player is registered. Should this club object to the transfer it should state its objections in writing to the Competition and to the player concerned within 3 days of receipt of the notification. Upon receipt of the Club's consent, or upon its failure to give written objection within 3 days, the Secretary may, on behalf of the Management Committee, transfer the player who shall be deemed eligible to play for the new Club from such date or 7 days after receipt of such transfer.

In the event of an objection to a transfer the matter shall be referred to the Management Committee for a decision.

- (I) A Player may not be registered for a Club after the 31st March nor transferred to another Club in the Competition after 28th February except by special permission of the Management Committee.
- (J) A Club shall keep a list of the Players it registers and a record of all matches in which those Players have played for the Club, and shall produce such records upon demand by the Management Committee.

In the event a Club has more than one Team in an age group, each Team must be clearly identifiable but not designated 'A' or 'B' or 1st or 2nd. In such cases, Players will be registered for one Team only. A Player so registered will be allowed to play for his Club in a younger or older age group within the provisions of Rule 18(C).

In the case of a Club having two teams in the same division, no interchanging of players shall take place.

- (K) A register containing the names of all Players registered for each Club, with the date of registration, shall be kept by the (Registrations) Secretary and shall be open to the inspection of an Officer of the Club at all Management Committee meetings or at other times mutually arranged. Registrations are valid for one Playing Season only.

In the event of a Non Contract Player changing his status to that of a Contract Player with the same Club, another Club in the Competition or with a club in another competition his registration as a Non Contract Player will automatically be cancelled and declared void unless the Club conforms to the exception detailed in Rule 18(B)(i).

- (L) A Player shall not be eligible to play for a Team in any special championship, promotion or relegation deciding Competition Match (as specified in Rule 22(A)) unless the Player has played 2 Competition Matches for that Team in the current Playing Season.
- (M) A Team shall not include more than 3 Players who has/have taken part in 3 or more senior Competition Matches during the current Playing Season unless a period of 21 days has elapsed since they last played.

For the purpose of this Rule a senior competition(s) is /are Open Age.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

- (N) (i) Subject to Rule 18(N)(ii), any Club found to have played an ineligible Player in a Competition Match or Matches where points are awarded shall have the points gained from that Competition Match deducted from its record, up to a maximum of 12 points, and have levied upon it a fine in accordance with the Fines Tariff.
- (ii) The Management Committee may vary the sanction as relates to the deduction of points set out at Rule 18(N)(i) only in circumstances where the ineligibility is due to the failure to obtain an International Transfer Certificate or where the ineligibility is related to the Player's status.
- (iii) Where a Club is found to have played an ineligible Player in accordance with Rule 18(N)(i) above, the Management Committee may also, at its discretion:
- (a) Award the points available in the Competition Match in question to the opponents, subject to the Competition Match not being ordered to be replayed; or
 - (b) Levy penalty points against the Club in default; or
 - (c) Order that such Competition Match or Matches be replayed (on such terms as are decided by the Management Committee).

(The following clause applies to Competitions involving Players in full-time secondary education):-

- (O) (i) Priority must be given at all times to school and school organizations activities. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- (ii) The availability of children must be cleared with their head teacher (except for Sunday league competitions).
- Postponements under this rule will only be considered if the Club are unable to field a team as a direct result of their players involvement in schools activities.
- Clubs wishing to apply for a postponement must forward their request in writing, (giving a minimum of 28 days' notice) to the League Secretary together with....
- Proof that the players in question have been selected for the school event
 - Evidence that the loss of players in question would prevent the club fielding a team
- (iii) A child under the age of 15 as at midnight on 31 August in the relevant Playing Season shall not be permitted to play in a Competition Match during that Playing Season where any other Player is older or younger than that child by two years or more.

CLUB COLOURS, SHIRTS, CLUB NAME

19. Every Club must register the colour of its shirts and shorts with the League Secretary by 21st June who shall decide as to their suitability.

Any Club wishing to change its colours during the Playing Season must obtain permission from the Management Committee.

Goalkeepers must wear colours which distinguish them from all other Players and the Match Officials.

No Player, including the goalkeeper, shall be permitted to wear black or very dark shirts.

Any Team not being able to play in its normal colours as registered with the Competition shall notify its opponents the colours in which they will play (including the colours of the goalkeeper jersey) at least 4 days before the Competition Match.

If, in the opinion of the referee, two Teams have the same or similar colours, the home Team shall make the change. Should a Team delay the scheduled time of kick-off for a Competition Match by not having a change of colours they will be fined in accordance with the Fines Tariff.

Teams are NOT permitted to have players names on the back.

Shirts must be numbered, failing which a fine will be levied in accordance with the Fines Tariff.

Any new Clubs wishing to join the Competition must be approved at the AGM or SGM, this includes accepting the Club name

PLAYING SEASON, CONDITIONS OF PLAY, TIMES OF KICK-OFF, POSTPONEMENTS, SUBSTITUTES

20. (A) All Competition Matches shall be played in accordance with the Laws of the Game as determined by the International Football Association Board or, for Mini-Soccer, and 9v9 football, the Rules as set down by The FA.

Clubs must take all reasonable precautions to keep their Grounds in a playable condition. All Competition Matches shall be played on pitches deemed suitable by the Management Committee. If through any fault of the home Team a Competition Match has to be replayed, the Management Committee shall have power to order the venue to be changed.

The Management Committee shall have power to decide whether a pitch and/or facilities are suitable for Competition Matches and to order the Club concerned to play its Competition Matches on another ground.

Football Turf Pitches (3G) are allowed in this Competition provided they meet the required performance standards and are listed on the FA’s Register of Football Turf Pitches. All Football Turf Pitches used must be tested (by a FIFA accredited test institute) every three years and the results passed to The FA. The FA will give a decision on the suitability for use and add the pitch to the Register.

The home Club is also responsible for advising Participants of footwear requirements when confirming match arrangements in accordance with Rule 20(C).

All Competition Matches shall have duration as set out below unless a shorter time is mutually arranged by the two Clubs in consultation with the referee prior to the commencement of the Competition Match, and in any event shall be of equal halves.

Competition Matches should be played in accordance with the Laws appropriate to the relevant age group, as laid down by The FA, as detailed below.

Age Group	Minimum duration of play per half (minutes)	Maximum duration of play per half (minutes)	Maximum playing time in one day in all organised development fixtures (minutes)	Maximum playing time in one day in all tournaments and trophy events/festivals (minutes)	Competition structure
Under 7 and Under 8	10	20	40	60	Development focused with a maximum of 3 trophy events per season over 2 week periods (6 weeks)
Under 9 and Under 10	20	25	60	90	Development focused with a maximum of 3 trophy events per season over 4 week periods (12 weeks)
Under 11	20	30	80	120	Development focused with a maximum of 3 trophy events per season over 6 week periods (18 weeks)
Under 12	20	30	80 (if applicable)	120	Any varieties including one season long league table
Under 13 and Under 14	25	35	100	150	Any varieties including one season long league table
Under 15 and Under 16	25	40	100	150	Any varieties including one season long league table
Under 17 and Under 18	25	45	120	180	Any varieties including one season long league table

For round robin/trophy events, the maximum duration of play per half cannot be exceeded, but the minimum duration of play per half may be adjusted.

For trophy events, the Competition may award mementos.

The times of kick-off shall be fixed at the AGM and can only be altered by the mutual consent of the two

competing Clubs prior to the scheduled date of the Competition Match with written notification given to the Competition Secretary at least 7 days prior.

Under 16, 17, 18 games shall all have a 2pm kick off time. Any other arrangements must receive prior permission from the Management Committee in writing.

All other matches to kick off at the times published for each Club as supplied to the League. It would be deemed unreasonable for any match to kick off any earlier than 9.30am, unless mutually agreed or otherwise arranged.

All evening games shall kick off at 6.30pm unless mutually agreed otherwise arranged.

Note: Kick off times for the Cup and Trophy matches may be subject to change.

Should the home team pitch not be suitable or available this must be relayed at the earliest possible opportunity to the away team, should the away team pitch be suitable and available the game MUST go ahead at the away team ground.

Referees must order Competition Matches to commence at the appointed time and must report all late starts to the Competition.

The home Team must provide goal nets, corner flags and at least two footballs fit for play and the referee shall make a report to the Competition if the footballs are unsuitable. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

- (B) Except by permission of the Management Committee all Competition Matches must be played on the dates originally fixed but priority shall be given to The FA and parent County Association Cup Competitions. All other matches must be considered secondary. Clubs may mutually agree to bring forward a Competition Match with the consent of the (Fixtures) Secretary. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

In the case of a revised fixture date, the Clubs must be given by the Competition 5 clear days' notice of the Competition Match (unless otherwise mutually agreed).

For mini-soccer (U7 to U10) the League operates with both Saturdays & Sundays being match days; the League will give a date for a fixture as a Sunday but the home team can decide whether the match will be played on the Saturday or Sunday of the given weekend.

For all other age groups (U11 to U18) the League operates purely as a Sunday League and matches must be played on the given date unless both clubs agree to bring the match forward.

- (C) An Officer of the home Club must give notice of full particulars of the location of, and access to, the Ground and time of kick-off to the Match Officials and an Officer of the opposing Club at least 5 clear days prior to the playing of the Competition Match. If not so provided, the away Club shall seek such details and report the circumstances to the Competition. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

- (D) The minimum number of Players that will constitute a Team for a Competition Match is as follows:

FORMAT	MINIMUM
5v5	4
7v7	5
9v9	6
11v11	7

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

- (E) (i) In competitions where points are awarded, home and away matches shall be played. In the event of a Club failing to keep its engagement the Management Committee shall have the power to impose a fine (in accordance with the Fines Tariff), deduct points from the defaulting Club, award the points from the Competition Match in question to the opponents, order the defaulting Club to pay any reasonable expenses incurred by the opponents or otherwise deal with them except the award of goals. Notwithstanding the foregoing home and away provision, the Management Committee shall have power to order a Competition Match to be played on a neutral ground or on the opponent's Ground if they are satisfied that such action is warranted by the circumstances.
- (ii) Any Club unable to fulfil a fixture or where a Competition Match has been postponed for any

reason must, without delay, give notice to the (Fixtures) Secretary, the Competition Referees Appointments Secretary, the secretary of the opposing Club and the Match Officials.

Postponement for any match must require written consent of the Management Committee. A written notice must be with the League Secretary on or before 28 days of the affected Match. A match may be postponed if through no fault of the Club the pitch is not available for the match. The Management Committee may request the Club to provide full particulars, in such cases.

NOTE... Games can only be postponed in accordance with the following...

- 1...Loss of pitch – If through no fault of the club
- 2...School Events – 28 days' notice **must** be given
- 3...Religious Festivals – 28 days' notice **must** be given
- 4...County FA or FA - Competitions take priority

- (iii) In the event of a Competition Match not being played or abandoned owing to causes over which neither Club has control, it should be played in its entirety on a date to be mutually agreed by the two Clubs and approved by the Management Committee. Failing such agreement and notification to the (Fixtures) Secretary within 7 days the Management Committee shall have the power to order the Competition Match to be played on a named date or on or before a given date. Where it is to the advantage of the Competition and the Clubs involved agree, the Management Committee shall also be empowered to order the score at the time of an abandonment to stand.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

- (iv) The Management Committee shall review all Competition Matches abandoned in cases where it is consequent upon the conduct of either or both Teams. Where it is to the advantage of the Competition and does no injustice to either Club, the Management Committee shall be empowered to order the score at the time of the abandonment to stand. In all cases where the Management Committee are satisfied that a Competition Match was abandoned owing to the conduct of one Team or its Club member(s) they shall be empowered to award the points for the Competition Match to the opponent. In cases where a Competition Match has been abandoned owing to the conduct of both Teams or their Club member(s), the Management Committee shall rule that neither Team will be awarded any points for that Competition Match and it shall not be replayed. No fine(s) can be applied by the Management Committee for an abandoned Competition Match.
- (v) The Management Committee shall review any Competition Match that has taken place where either or both Teams were under a suspension imposed upon them by The FA or Affiliated Association. In each case the Team that was under suspension would be dealt with in the same manner as if they had participated with ineligible players in accordance with Rule 18(N)(i) above. Where both Teams were under suspension the Competition Match must be declared null and void and shall not be replayed.

- (F) A Club may at its discretion and in accordance with the Laws of the Game use substitute Players in any Competition Match.

For Under 11s - Under 18s – a Club may use up to 4 from 4 substitute Players. A Player who has been substituted becomes a substitute and may replace any Player at any time subject to the substitution being carried out in accordance with Law 3 of the Laws of Association Football.

For Mini-Soccer – any number of substitutions may be used at any time with the permission of the referee. Entry onto the field of play will only be allowed during a stoppage in play. A Player who has been replaced may return to play as a substitute for another Player. **A Team must not have a match day squad greater than double the size of its team in an age group.**

In Youth Football only, the referee shall be informed of the names of the substitute Players not later than 5 minutes before the start of the Competition Match and a Player not so named may not take part in that Competition Match. All substitutes that have played but be ticked on the team sheet.

A Player who has named as a substitute before the start of that Competition Match but does not actually play in the game shall not be considered to have been a Player in that Competition Match within the meaning of Rule 18 of this Competition.

(G) The half time interval shall be of 5 minutes' duration, but it shall not exceed 15 minutes. The half time interval may only be altered with the consent of the referee.

(H) The Teams taking part in Under 7s to Under 11 or Youth Football shall identify a Team captain who may wear an armband and shall have a responsibility to offer support in the management of the on-field discipline of his/her teammates. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

REPORTING RESULTS

21. (A) The Age Rep Secretary must receive within 3 days of the date played, the result of each Competition Match in the prescribed manner. This must include the forename(s) and surname of the Team Players (in block letters) and also the referee markings required by Rule 23, or any other information required by the Competition. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

Teams failing to provide their Match Report seven (7) days after the game shall be fined (in accordance with the Fines Tariff)

Teams failing to provide their Match Report fourteen (14) days after the game shall be suspended until the Match report is received.

(B) Both Clubs shall telephone/SMS/email/notify the result of each Competition Match to the appropriate Officer of the League within 3 days of the game played. All teams will respond to the Full Time texting service with the result from the game. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(C) The match result notification, correctly completed, shall be signed by an Officer of the Club, or as prescribed by the Competition. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(D) The Competition and Clubs are permitted to collect but NOT publish results or any grading tables for fixtures involving Under 7s, Under 8s, Under 9s, Under 10s, and Under 11s. Any Competition failing to abide by this Rule will be dealt with by the Sanctioning Authority, and any Club failing to abide by this Rule will be fined in accordance with the Fines Tariff). The Competition and Clubs are permitted to collect and publish results for trophy events.

(E) Clubs will be required to download and print team sheet forms from the Huddersfield Junior League website. They will complete a copy to give to the referee, and a copy to swap with the opposition. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

DETERMINING CHAMPIONSHIP

22. (A) In Competitions where points are awarded, Team rankings within the Competition will be decided by points with three points to be awarded for a win and one point for a drawn Competition Match. The Teams gaining the highest number of points in their respective divisions at the end of the Playing Season shall be adjudged the winners. Competition Matches must not be played for double points.

In the event of two or more Team being equal on points at the end of the playing season results between the teams involved shall determine the winners.

In the event of two or more Teams being equal on points at the end of the Playing Season, rankings may be determined by a deciding match or matches played under conditions determined by the Management Committee, or the position shared.

(B) In the event of a Team withdrawing from the Competition before completing 75% of its fixtures for the Playing Season all points obtained by or recorded against such defaulting Team shall be expunged from the Competition table. A completed fixture shall include any Competition Match(es) which has been awarded by the Management Committee.

MATCH OFFICIALS

23. (A) Registered referees (and assistant referees where approved by The FA or County FA) for all Competition Matches shall be appointed in a manner approved by the Management Committee and by the Sanctioning Authority.

(B) In cases where there are no officially appointed Match Officials in attendance, the Clubs shall agree upon a referee. An individual thus agreed upon shall, for that Competition Match, have the full powers, status and authority of a registered referee. Individuals under the age of 16 must not participate either as a referee or assistant referee in any open age competition and individuals under the age of 14 must not participate either as a referee or assistant referee in any Competition Match. Referees between the ages of 14 and 16 are only

eligible to officiate in competitions where the Players' age band is at least two years younger than the age of the referee, for example a 15 year old referee may only officiate in competitions where the age banding is 13 or younger.

- (C) Where assistant referees are not appointed each Team shall provide a Club assistant referee. Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff) being imposed on the defaulting Club.
- (D) The appointed referee shall have power to decide as to the fitness of the Ground in all Competition Matches and that decision shall be final, subject to the determination of the Local Authority or the owners of a Ground, which must be accepted.
- (E) Subject to any limits/provisions laid down by the Sanctioning Authority, Match Officials appointed under this Rule shall be paid a match fee in accordance with the Fees Tariff and travel expenses of 30p per mile will become payable for all miles over 10 miles.
Match Officials will be paid their fees and/or expenses by the home Club immediately after the Competition Match, unless otherwise ordered by the Management Committee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- (F) In the event of a Competition Match not being played because of circumstances over which the Clubs have no control, the Match Officials, if present, shall be entitled to half fee plus expenses. Where a Competition Match is not played owing to one Club being in default, that Club shall be ordered to pay the Match Officials, if they attend the Ground, their full fee and expenses. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- (G) A referee not keeping his or her engagement, and failing to give a satisfactory explanation as to their non-appearance, may be reported to the Affiliated Association with which he or she is registered.
- (H) Each Club shall, in a manner prescribed from time to time by The FA, award marks to the referee for each Competition Match and the full name of the referee and the marks awarded shall be submitted to the Competition on the prescribed form provided. Clubs failing to comply with this Rule shall be liable to be fined (in accordance with the Fines Tariff) or dealt with as the Management Committee shall determine.

In the event of abandoned matches, the circumstances shall be reported to the League Secretary by the Referee. The matter will be dealt with the Management Committee, who shall have the power to impose any penalty they deem necessary.

Should a report be submitted to the Sanctioning Authority then this will take priority before the Management Committee can deal with the incident

Players and Officials of the club, or spectators cautioned or sent off the field of play MUST BE REPORTED by the referee at once to the Sanctioning Authority.

No referee shall be expected to wait longer than twenty (20) minutes, except in extreme circumstances. After this period of time a referee shall be free from his obligations to the match, provided that he reports to the League Secretary in writing. The Management Committee then shall deal with this matter as they deem fit.

- (I) The Competition shall keep a record of the markings and, on the form provided by the prescribed date each Season, shall submit a summary to The FA/County FA.
- (J) The referee shall submit a report form, supplied by the Competition, giving the result of the Competition Match, the number of Players in each Team and the time of kick-off to the (Registration) Secretary within two days of the Competition Match.
- (K) Match Officials shall be supplied, each season, with a copy of the Competition Rules free of charge.
- (L) Match Officials shall have undertaken a RESPECT briefing offered by The FA/County FA or the Competition.

GROUNDS

- (A) All grounds shall be marked out as per the FA Laws of the game as applicable to the age group of the teams. (See FA Laws) failure to comply with Law 1 (Field of Play) will result in a minimum fine (in accordance with the Fines Tariff).
- (B) All clubs participating in this League shall, if called upon, place their grounds and changing facilities at the

disposal of the League for at least one match per season.

(C) All clubs must take necessary precautions to keep their grounds in a playable condition.

All matches shall be played on grounds deemed suitable by the Management Committee.

If through the fault of the home team a match has to be replayed, the Management Committee shall have the power to order the venue to be changed.

(D) Corner flags, Goal Nets (suitable pegged) and Referees Assistants Flags must be provided by the Home Team for use in all matches. The Referee or opposing team official shall report any offending club to the League Secretary within 3 (three) days and advise the offending team official of his intention to do so. Reported clubs will be fined (in accordance with the Fines Tariff).

CUP COMPETITIONS

- 24 (A) In all matters which are not specifically provided for in these (cup competition) rules the Management Committee shall have the power to deal with any matter or question that concerns the Competition and is not provided for in the Competitions League or Cup Competitions Rules. (Subject to League Rule 6 & 7)
- (B) Any question relating to the interpretation of the Rules of the Competition shall be referred to the Management Committee. The Management Committee shall where appropriate and if necessary refer to and use the League Rules and the Rules of the Football Association to resolve any issues. All decisions of the Management Committee shall be binding subject to the right of appeal in accordance with League Rules 6 & 7.
- (C) The Powers of the Management Committee shall be in accordance with those set out in Rule 5.
- (D) The Cup Competition will be called "The Huddersfield JFL Cup" and "The Eric Kershaw Memorial Trophy"
- (E) The Chairman and Secretary of the Huddersfield Junior Football League shall be the legal owners of all the Cups/Trophy's/Shields and held by them in trust for and on behalf of the League. The Cups/Trophy's/Shields are the property of the League and cannot be won outright.
- (F) The Huddersfield JFL Cup;
- (i) All teams shall compete for the Cup as per each age group of the League Competition
 - (ii) Subject to Rule 20 and the conditions and restrictions as stated within this rule.
- The Eric Kershaw Memorial Trophy;
- (i) Only teams from Divisions 3 and below who have been knocked out of the Huddersfield JFL Cup after the Preliminary rounds and rounds 1 and/or including round 2
 - (ii) U17 and U18 age sections shall not compete for the Eric Kershaw Memorial Trophy

Trophy events (development age groups) shall be excluded from these rules and shall be determined by the Management Committee and informed prior to the events taking place.

All matches shall be in accordance to Rule 20

- (G)(i) A player must have fully completed competition registration according to Rule 18 before being eligible
 - (ii) Players will play and compete in the age groups as set out in Rule 18 (c)
 - (iii) No player shall be eligible to play for more than one (1) competing Club in Cup and/or Trophy Competition.
 - (iv) A player shall only be eligible to play for one (1) team in any age group.
 - (v) In the event of a Club/Team playing an ineligible player (through ignorance, mistake, or any other cause) they shall forfeit the match, even if the match was abandoned before full time is reached and struck out of the competition.
- (iv) Rule 20 relating to the use of substitute players apply to all matches in the Cup/Trophy Competitions.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff

- (H)(i) The matches shall be drawn, dates fixed, and the matches played as the Management Committee may determine. Any postponed matches shall be played on dates to be decided by the Management Committee. Under no circumstances shall a League match be played in lieu of a Cup match.
- (ii) In a direct knock-out Competition matches shall be drawn and played on the grounds of the Clubs first drawn, unless the Management Committee directs that the match be played on the opponents ground, or some other ground for reasons of a ground being unavailable or considered unsuitable. The fixtures arranged by the Fixtures Secretary must stand and no change of date or kick-off time is permitted without the agreement of the Fixtures Secretary.
- (iii) In any match should the scores be level at full time, no extra time shall be played. The match shall be decided

by the taking of penalty kicks from the penalty mark as laid down by the International Football Board. Failure to comply with this rule will result in a fine in accordance with the Fines Tariff

(I) Except by mutual arrangement, or as hereinafter provided, the Club which is in each case is the first drawn, shall play on its own ground. Where a club has two teams in the Competition(s), and both are drawn at home, if any of the teams can't play at their home ground (as per draw) then team(s) shall play on the opponents ground, unless ordered by the League to play at a neutral venue. If their opponents ground is not available, the match will be rearranged for another date, the match being played on the ground of the team drawn at home. This Rule also applies to all Clubs sharing grounds (priority will be given to the team drawn first. If both Clubs' agree and only with the approval (in writing) of the Management Committee, the competing Clubs shall be allowed to select any ground other than that on which they are accustomed to play, in order to progress the Competition.

(i) If the ground of the club having the choice of ground is considered unsuitable for the match, it's opponents may protest to the Management Committee (in accordance to League rule 7) within three days of receipt of the official intimation of the draw, and they shall deposit the sum of Twenty Pounds (£20) to cover the cost of the protest hearing. If the protest is not sustained, the fee shall be forfeited.

(ii) If the protest be upheld, the Management Committee may order the match to be played on the ground of the protesting Club, or, on a neutral ground.

(iii) The Referee shall have the power to decide as to the fitness of the ground in all matches.

(iv) The field of play shall be correctly marked out according to rule 18 (C), by the home club. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(v) The Huddersfield JFL Cup Semi-Finals and Finals will be played at neutral venues, on dates and times fixed by the Management Committee.

(vi) The Eric Kershaw Memorial Trophy Semi-Finals shall be played at the ground of the first team drawn and the Finals shall be played on neutral grounds on dates and times fixed by the Management Committee.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(J) The duration of each match shall be as set out in Rule 20 (A). Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(K) Where the Competition has appointed Match Official/s, the home team shall be responsible for paying the match official in accordance with the Fees Tariff, except;

(i) For the Semi-Finals the payment for Match Official/s will be equally shared between the competing teams in accordance with the Fees Tariff

(ii) The Finals, the Match Officials will be presented with a memento and any fees according to the Fees Tariff by the League.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(L) All results will be communicated in the same way as any other League Match in accordance with Rule 21. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(M) In Semi-Final and Final matches where the colours of both teams' clash, both teams must change. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(N) Any team that withdraws from The Huddersfield JFL Cup shall not be allowed to be entered into The Eric Kershaw Memorial Trophy Competition.

(O) Penalty Rules

(i) If at the end of the match and before the kicks start to be taken from the penalty mark, one team has a greater number of players than its opponents; it must reduce its numbers to equate with that of its opponents and the team captain must inform the referee of the name and number of each player excluded. Any player thus excluded may not participate in kicks from the penalty mark.

(ii) Before the start of kicks from the penalty marks the referee must ensure that an equal number of players from each team remain within the centre circle and they shall take the kicks

(iii) The referee chooses the goal at which the kicks shall be taken.

(iv) The referee tosses a coin, and the team whose captain wins the toss decides whether to take the first or second kick

(v) The referee keeps a record of kicks being taken.

(vi) The kicks are taken alternatively by the teams.

(vii) Subject to the conditions explained below both teams will take five kicks.

(viii) If, before both teams have taken five kicks, one has scored more goals than the other could score, even if it were to complete its five kicks, no more kicks are taken.

(ix) If, after both teams have taken five kicks, both have scored the same number of goals, or have not scored any

goals, kicks continue to be taken in the same order until one team has scored a goal more than the other from the same number of kicks.

- (x) A goalkeeper who is injured during the taking of kicks from the penalty mark and is unable to continue as goalkeeper may be replaced by a named substitute, provide his team has not used the maximum number of substitutes permitted under the Competition Rules.
- (xi) With the exception of the foregoing case, only players who are on the field of play at the end of the match are allowed to take kicks from the penalty mark.
 - A Player who has been sent to the Sin Bin can rejoin the field of play and participate in the penalty kicks irrespective of what time served in the Sin Bin before the final whistle.
 - A player who has been sent to the Sin Bin twice cannot rejoin the field of play to participate in the penalty kicks but he can be substituted provided a team has substitutes left. Also providing the player has not received another normal caution in the game.
- (xii) Each kick is taken by a different player and all eligible players must take a kick before any player can take a second kick.
- (xiii) An eligible player may change places with the goalkeeper at any time when kicks from the penalty mark are being taken.
- (xiv) All players, except the player taking the kick, and the two goalkeepers, must remain within the centre circle.
- (xv) The goalkeeper who is the team mate of the kicker must remain on the field of play, outside the penalty area in which the kicks are being taken on the goal line where it meets the penalty area boundary line.
- (xvi) The other goalkeeper must remain on his goal line between the goalposts, facing the kicker until the ball is kicked.
- (xvii) Only the players and match officials are permitted to remain on the field of play when kicks from the penalty mark are being taken.
- (xviii) Unless otherwise stated, the relevant Laws of the Game and International Football Association Board Decisions apply when kicks from the penalty area are being taken

Failure to comply with this rule will result in a fine in accordance with the Fines Tariff

MINI-SOCCER: The Laws Guidance for the Laws of Mini-Soccer

The Laws have been piloted and aim to be simple and as near to 'real' football as possible. The games require only a 'game-leader' who is urged to be as flexible as possible with the youngest children.

The children will need the Laws explained to them as the game proceeds (e.g. handball, in/out of play).

It will also be necessary to demonstrate in certain instances how to re-start the game (e.g. throw ins).

The FA Laws for Mini-Soccer: Introduction

For both boys and girls over the age of six and under the age of ten [Updated by The FA Council on 15th May 2008]
Please note: Where Leagues operate Under 11 Mini-Soccer events, they must follow these Laws Please remember: Under 7's or Under 8's are not permitted to play in leagues where results are collected or published or winner trophies are presented, this is deemed to be detrimental to the development of the player and the game and will not be sanctioned. Except where other provisions, in these Laws, are made, the Laws of Association Football apply. Each Law is numbered to correspond with the appropriate Law of the Game. These Laws are mandatory unless special permission is granted by The Football Association.

Law 1: Playing Area

WARNING: Please ensure that The FA Goalpost safety guidelines are observed.

Size of Pitch

Under 7s-8s

- Minimum width: 18.30m (20 yards)
- Maximum width: 27.45m (30 yards)
- Minimum length: 27.45m (30 yards)
- Maximum length: 45.75m (50 yards)

Under 9s-10s

- Minimum width: 27.45m (30 yards)
- Maximum width: 36.60m (40 yards)
- Minimum length: 45.75m (50 yards)
- Maximum length: 54.90m (60 yards)

Other pitch dimensions

- Penalty Area: Length 9.15m (10 yards); Width 16.47m (18 yards)
- Penalty Mark: 7.32m (8 yards) from the Goal Line opposite the Centre of the Goal.
- Halfway Line: The field of play is divided into two halves by a halfway line. The centre mark is indicated at the mid-point of the halfway line.
- Goal Size: The distance between the posts is 3.6m (12 feet) and the distance between the lower edge of the cross bar and the ground is 1.88m (6 feet).

Law 2: The Ball

1. The ball should be size 3 for u7, u8 & u9, Size 4 for Under 10's.
2. It should be safe and made of leather or another suitable material.

Law 3: Number of Players

1. Under 7s-8s: 4v4, 5v5, 6v6 or 7v7
2. Under 9s-10s: 6v6 or 7v7

Where the appropriate facilities are available, the FA would encourage leagues and competitions to use the smaller number of players at the youngest age group.

Players must play with and against players only from their own age range, as per Football Association and Competition rules.

Players should not be allowed to begin to play until the Season of the 7th birthday.

Each team must not have a squad greater than double the size of the team per age.

Any number of substitutes, without being named, may be used at any time with the permission of the referee or game leader. Entry into the field of play will only be allowed during a stoppage in play. A player who has been replaced may return to the playing area as a substitute for another player.

Law 4: Playing Equipment

1. Players must wear shin guards and goalkeepers must wear a distinguishing playing strip.
2. Shin guards must be covered entirely by the stockings.

Law 5: Referees

The Authority of the Referee

Each match is controlled by a referee who has full authority to enforce the Laws of the Game in connection with the match to which they have been appointed.

Powers and Duties

The Referee:

1. Enforces the Laws of the Game
2. Controls the match in co-operation with the assistant referees/time keeper
3. Ensures that the ball meets the requirements of Law 2
4. Ensures that the players' equipment meets the requirements of Law 4
5. Stops, suspends or terminates the match, at their discretion, for any infringements of the Laws
6. Stops, suspends or terminates the match because of outside interference of any kind
7. Stops the match if, in their opinion, a player is seriously injured and ensures that they are removed from the field of play

8. Ensures that any player bleeding from a wound leaves the field of play
9. Allows play to continue when the team against which an offence has been committed will benefit from such an advantage and penalises the original offence if the anticipated advantage does not ensue at that time
10. Takes disciplinary action against players guilty of cautionable and/or sending-off offences
11. Takes action against team officials who fail to conduct themselves in a responsible manner and may, at their discretion, expel them from the field of play and its immediate surrounds
12. Ensures that no unauthorised persons enter the field of play
13. Restarts the match after it has been stopped

Decisions of the Referee

14. The decisions of the referee regarding facts connected with play are final.
15. The referee may only change a decision on realising that it is incorrect or, at his/her discretion provided that play has not restarted.

Law 6: Timekeeper/Scorer/Assistant Referee Duties

A person may be nominated to assist the referee to:

1. Record goals scored
2. Act as timekeeper and signify to the referee by an agreed signal when the time of each half has expired
3. Suspend time on an instruction from the referee for all stoppages and add that time to the end of each half
4. Supervise the use of rolling substitutes
5. Carry out any other duties as prescribed by the referee
6. If an independent timekeeper/scorer is not nominated, these duties are the responsibility of the referee.

Law 7: Duration of the Game

In any one day, no player shall play more than the stipulated period given below:

1. Under 7 & Under 8s: 40 minutes
2. Under 9 & Under 10s: 60 minutes

Each league/competition will determine its own playing time within the maximum time permitted.

The half time interval must not exceed 5 minutes. [Please refer to Standard Code of Rules for Youth Leagues]

Law 8: Start and Restart of Play

Procedure

A kick-off is taken at the centre of the playing area to start the game and after a goal has been scored, opponents must be 4.5m (5 yards) away from the ball, and in their own half of the field. The ball must be played forward.

In Mini Soccer a goal cannot be scored directly from a start or restart of play

Special Circumstances

A dropped ball to restart the match after play has been temporarily stopped inside the penalty area takes place on the penalty area line parallel to the goal line at that point nearest to where the ball was located when the play stopped.

Law 9: Ball In and Out of Play

The ball is out of play when:

1. It has wholly crossed the goal line or touch line whether on the ground or in the air
2. Play has been stopped by the referee
3. The ball is in play at all other times, including when: It rebounds from a goal or post, crossbar or corner flag post and remains in the field of play
4. It rebounds from either the referee or an assistant referee when they are on the field of play

Law 10: Method of Scoring

Goal Scored

A goal is scored when the whole of the ball passes over the goal line, between the goalposts and under the crossbar, provided that no infringement of the Laws of the Game has been committed previously by the team scoring the goal.

Winning Team

The team scoring the greater number of goals during a match is the winner. If both teams score an equal number of goals, or if no goals are scored, the match is drawn.

Competition Rules

For matches ending in a draw, competition rules may state provisions involving extra time, or other procedures approved by the International FA Board to determine the winner of a match.

Please note this must be included within the maximum participation time.

Law 11: Offside

There is no offside.

Law 12: Fouls and Misconduct

In Mini-Soccer all free kicks are direct.

A free kick is awarded to the opposing team if a player commits any of the following offences in a manner considered to be careless, reckless or using excessive force:

1. Kicks or attempts to kick an opponent
2. Trips or attempts to trip an opponent
3. Jumps at an opponent
4. Charges an opponent
5. Strikes or attempts to strike an opponent
6. Pushes an opponent

A free kick is awarded to the opposing team if a player commits any of the following offences:

1. Tackles an opponent to gain possession of the ball, making contact with the opponent before touching the ball
2. Holds an opponent
3. Spits at an opponent
4. Handles the ball deliberately (except for the goalkeeper within his/her own penalty area)
5. Plays in a dangerous manner
6. Impedes the progress of an opponent
7. Prevents the goalkeeper from releasing the ball from his/her hands
8. Commits any other offence, not previously mentioned in Law 12, for which play is stopped to caution or dismiss a player

Penalty Kick

A penalty kick is awarded if any of the above offences is committed by a player inside his/her own penalty area, irrespective of the position of the ball, provided it is in play.

A free kick is awarded to the opposing team if the goalkeeper:

1. Takes more than 6 seconds to release the ball from his/her hands
2. Touches the ball again with his/her hands after it has been released from his/her possession and has not touched any other player
3. Touches the ball with his/her hands after it has been deliberately kicked to him/her by a team mate
4. Touches the ball with his/her hands after he/she has received it directly from a throw in taken by a team mate

For all these offences, the free kick should be taken from the penalty area line, parallel with the goal line, at the nearest point to the offence.

Cautionable Offences

A player is cautioned and shown the yellow card if he/she commits any of the following seven offences:

1. Is guilty of unsporting behavior

2. Shows dissent by word or action
3. Persistently infringes the Laws of the Game
4. Delays the restart of play
5. Fails to respect the required distance when play is restarted with a corner kick or free kick
6. Enters or re-enters the field of play without the referee's permission
7. Deliberately leaves the field of play without the referee's permission

Sending Off Offences

A player is sent off and shown the red card if he/she commits any of the following seven offences:

1. Is guilty of serious foul play
2. Is guilty of violent conduct
3. Spits at an opponent or any other person
4. Denies the opposing team a goal or an obvious goal scoring opportunity, by deliberately handling the ball (this does not apply to a goalkeeper within his/her own penalty area)
5. Denies an obvious goal scoring opportunity to an opponent moving towards the player's goal by an offence punishable by a free kick or penalty kick
6. Uses offensive or insulting or abusive language and/or gestures
7. Receives a second caution in the same match

Law 13: Free Kicks

For all free kicks opponents must be 4.5m (5 yards) from the ball

Law 14: Penalty Kicks

A penalty kick is awarded for offences, as described in **Law 12**

Position of the Ball and the Players

All players except the defending goalkeeper and kicker must be outside the penalty area and at least 4.5m (5 yards) from the penalty mark. The ball must be kicked forward.

Infringement/Sanctions

If a player or players commit an offence at the taking of a penalty kick his/her team shall not be allowed to gain an advantage (i.e. the kick is retaken or the goal is disallowed depending on which team offended)

If a player of both the defending and the attacking teams offend, the kick shall be retaken.

Law 15: Throw-in

A goal cannot be scored directly from a throw-in.

A throw-in is awarded:

1. When the whole of the ball passes over the touch line, on the ground or in the air from the point where it crossed the touch line
2. To the opponents of the player who last touched the ball

Procedure

3. At the moment of delivering the ball, the thrower:
4. Faces the field of play
5. Has part of each foot either on the touch line or on the ground outside the touch line
6. Uses both hands
7. Delivers the ball from behind and over their head

8. The throw-in is awarded to the opposing team, if any of these requirements are not carried out

The thrower may not touch the ball again until it has touched another player. If he/she does, a free kick will be awarded against them. The ball is in play immediately when it enters the field of play.

Law 16: Goal Kick

Procedure

A player of the defending team kicks the ball from any point within the penalty area. Opponents must remain outside the penalty area and at least 4.5m (5 yards) from where the kick is taken until the ball is in play.

Law 17: Corner Kicks

The opposing players must remain at least 4.5m (5yards) from the ball until it is in play.

The kicker may not touch the ball again until it has touched another player. If he/she does, a free kick is awarded against them.

The ball is in play immediately when it enters the field of play.

GOALPOST SAFETY GUIDELINES

Updated June 2017

The Football Association, along with the Department for Culture, Media and Sport, the Health and Safety Executive and the British Standards Institution, would like to draw your attention to the following guidelines for the safe use of goalposts.

Several serious injuries and fatalities have occurred in recent years as a result of unsafe or incorrect use of goalposts. Safety is always of paramount importance and everyone in football must play their part to prevent similar incidents occurring in the future:

1. For safety reasons goalposts of any size (including those which are portable and not installed permanently at a pitch or practice field) must always be anchored securely to the ground or have a weighted back bar.
 - Portable goalposts must be secured as per the manufacturer's instructions; this is also a requirement for the Laws of the Game.
 - Under no circumstances should children or adults be allowed to climb on, swing or play with the structure of the goalposts;
 - Particular attention is drawn to the fact that if not properly assembled and secured, portable goalposts may overturn; and
 - Regular inspections of goalposts must be carried out to check that they are properly maintained.
2. Portable goalposts should not be left in place after use. They should be either dismantled and removed to a place of secure storage, or placed together and suitable fixings applied to prevent unauthorised use at any time.
3. The use of metal cup hooks on any part of a goal frame was banned from the commencement of season 2007-08 and match officials have been instructed not to commence matches where such net fixings are evident for safety reasons. Nets may be secured by plastic fixings, arrow head shaped plastic hooks or tape but not by metal cup hooks. Any metal cup hooks should be removed and replaced. New goalposts purchased should meet the relevant British Standards.
4. Goalposts which are "home made" or which have been altered from their original size or construction should not be used under any circumstances as they potentially pose a serious safety risk
5. There is no BS/CEN standard for wooden goals and it is unlikely that wooden goals will pass a load or stability test. The FA recommends that wooden goals should be replaced with British Standard compliant metal, aluminium or plastic goalposts. All wooden goals previously tested by independent consultants have failed strength and stability tests.

For reference, you should note that The FA and BSI, in conjunction with the industry, have developed two standards for goalposts – BSEN 748 (2013) BS 8461:2005 +A1: 2009 and BS 8462: 2005 +A2: 2012. It is strongly recommended that you ensure that all goals purchased comply with the relevant standard. A Code of Practice BS 8461 has also been completed and copies of all of these standards are available from the BSI.

Funding for the replacement of unsafe goals is available via the Football Foundation and eligibility criteria and further details can be obtained from their website.

The FA together with representatives from the industry, sports governing bodies and Government have prepared

guidance notes for pitch users and pitch providers, which summarise the key priorities of the BSI's Code of Practice and provide further details on the information included above. These details are featured within the facilities section of The FA's website – www.TheFA.com

REMEMBER TO USE GOALPOSTS SAFELY AT ALL TIMES

CHILD PROTECTION

- 1. Any Act, statement, conduct or other matter which harms a child or children, or poses or may pose a risk of harm to a child or children, shall constitute behaviour which is improper and brings the game into disrepute.**
- 2. (a) In these regulations the expression "Offence" shall mean any one or more of the offences contained in schedule 1 to the Children & Young Persons Act 1933 and any other criminal offence which reasonably causes The Association to believe that the person accused of the offence poses or may pose a risk of harm to a child or children.**
(b) All persons in such positions that the Association deems relevant whose normal duties include caring for, training, supervising or being in sole charge of children are required to obtain an Enhanced Disclosure via the Associations CRB Process.
- 3. Upon receipt by The Association of :-**
 - 3.1 Notification that an individual has been charged with an Offence, or**
 - 3.2 Notification that an individual is the subject of an investigation by the Police, Social Services or any other authority relating to an Offence; or**
 - 3.3 Any other information which causes The Association reasonably to believe that a person poses or may pose a risk of harm to a child or children then The Association shall have the power to order that the individual be suspended from all or any specific football activity for such period and on such terms and conditions as it thinks fit.**
- 4 In reaching its determination as to whether an order under Regulation 3 should be made The Association shall give consideration, inter alia, to the following factors:**
 - 4.1 Whether a child is or children are or may be at risk or harm;**
 - 4.2 Whether the matters are of a serious nature;**
 - 4.3 Whether an order is necessary or desirable to allow the conduct of any investigation by The Association or any other authority or body to proceed unimpeded.**
- 5 The period of an order referred to in 3 above shall not be capable of lasting beyond the date upon which any charge under the Rules of the Association or any Offence is decided or brought to an end.**
- 6 Where an order is imposed on an individual under regulation 3 above, The Association shall bring and conclude any proceedings under the Rules of The Association against the person relating to the matters as soon as reasonable practicable.**
- 7 Where a person is convicted, or is made the subject of a caution in respect of an Offence, that shall constitute a breach of the Rules of The Association and The Association shall have the power to order the suspension of the person from all or any specific football activity for such a period**

(including indefinitely) and on such terms and conditions as it thinks fit.

- 8 For the purposes of these Regulations, The Association shall act through its Council or any committee or sub-committee thereof, including the Board.
- 9 Notification in writing of an order referred to above shall be given to the person concerned and/or any club with which he is associated as soon as reasonably practicable.
- 10 The applicable standard of proof shall be the civil standard, the balance of probability. The more serious the allegation taking into account the nature of the misconduct alleged and the context of the case the greater the burden of evidence required to find the matter proved. Save that for the charges pursuant to the Football Association's Child Protection Policy, where the welfare and protection of children shall be paramount and the test shall be whether more likely than not.

EQUALITY

The aim of this policy is to ensure that all members of the community are treated fairly and with respect and that the Huddersfield Junior Football League is equally accessible to them all.

The League is responsible for setting standards and values to apply throughout the League at every level. Football belongs to and should be enjoyed by everyone, equally.

Our commitment is to confront and eliminate discrimination whether by reason of gender, sexual orientation, marital status, race, nationality, ethnic origin, colour, religion or belief, ability or disability and to encourage equal opportunities.

This policy is fully supported by the League Officers and Management Committee who are responsible for the implementation of this policy.

Equality means that in all our activities we will not discriminate, or in any way treat anyone less favourably, on grounds of gender, sexual orientation, marital status, race, nationality, ethnic origin, colour, religion or belief, ability or disability.

It means that we will ensure that we treat people fairly and with respect and that we will provide access and opportunities for all members of the community to take part in, and enjoy, our activities.

And it means that we will not sanction any action, or lack of action, which might disadvantage a member compared to other people for any reason related to the list above.

The Huddersfield Junior Football League will not tolerate harassment, bullying, abuse or victimisation of an individual (which for the purposes of this policy and the actions and sanction applicable is regarded as discrimination). This includes sexual or racially based harassment or other discriminatory behaviour, whether physical or verbal.

The League will work to ensure that such behaviour is met with appropriate action.

We are committed to the development of a programme of ongoing training and awareness raising events and activities in order to promote the eradication of discrimination within the League and in the wider context, within football as a whole.

We are also committed to circulating this policy to all our members.

The League is committed to a policy of equal treatment of all members and requires all members to abide and adhere to these policies and the requirements of the following (but not limited to) equalities legislation - Equality Act 2006, Race Relations Act 1976, Sex Discrimination Act 1975 and Disability Discrimination Act 1995 as well as any amendments to these acts.

The Huddersfield Junior Football League commits itself to the immediate investigation of any claims of

discrimination on the above grounds and where such is found to be the case, a requirement that the practice stop and sanctions be imposed, as appropriate.

League Complaints Procedure

In the event that any member feels that he or she has suffered discrimination in any way or that the League's Policies, Rules or Code of Conduct has been broken they should report the matter to the League Secretary or another member of the Committee.

If the complaint is with regard to the Leagues Management Committee the member has the right to report the discrimination direct to the relevant County FA or to The Football Association.

RESPECT

Respect is The FA's response to a clear message from throughout the game that the health of football depends upon high standards of behaviour on and off the pitch.

- Respect is a behavioural code for Football
- Respect is about recognising that the integrity of the game is more important than the result of the match
- Respect is For ALL and plays a key part in uniting the game
- Respect is about creating an understanding of what is acceptable and unacceptable behaviour in Football
- Respect is about those involved taking responsibility for the consequences of their own actions
- Respect is about supporting match officials to do their job.
- Respect is not a slogan. It is a collective responsibility of those involved in football to create a safe, fun and inclusive environment in which the game can take place.

The following Respect Codes of Conduct outline the types of behaviour that will support a safe, fun and inclusive game in this country. They also identify a range of sanctions which may be taken if these codes are not abided by.

YOUNG PLAYERS – RESPECT CODE OF CONDUCT

When playing football, I will:

- Always play to the best of my ability and for the benefit of my team
- Play fairly – I won't cheat, dive, complain or waste time.
- Respect my team-mates, the other team, the referee or my coach/team manager.
- Play by the rules, as directed by the referee
- Be gracious in victory and defeat – I will shake hands with the other team and referee at the end of the game
- Listen and respond to what my coach/team manager tells me
- Understand that a coach/team manager has to do what is best for the team and not one individual player
- Talk to someone I trust or the club welfare officer if I'm unhappy about anything at my club.

I understand that if I do not follow the Code, any/all of the following actions may be taken by my club, County FA or The FA:

I may:

- Be required to apologise to my team-mates, the other team, referee or team manager
- Receive a formal warning from the coach/team manager or the club committee
- Be dropped or substituted
- Be suspended from training
- Be required to leave the club

In addition:

- My club, County FA or The FA may make my parent or carer aware of any infringements of the Code of Conduct
- The FA/County FA could impose a fine and suspension against my club

Respect - Codes of Conduct Handbook

SPECTATORS – RESPECT CODE OF CONDUCT

We all bear a collective responsibility to set a good example and help provide a positive environment in

which children can learn and enjoy the game.

Play your part and observe The FA's Respect Code of Conduct for spectators at all times

I will:

- Remember that children play for FUN.
- Applaud effort and good play as well as success.
- Respect the Referee's decisions even when you don't agree with them
- Appreciate good play from whatever team it comes from
- Remain behind the touchline and within the Designated Spectators' Area (where provided)
- Let the coach do their job and not confuse the players by telling them what to do
- Encourage the players to respect the opposition, referee and match officials
- Support positively. When players make a mistake offer them encouragement not criticism
- Never engage in, or tolerate, offensive, insulting, or abusive language or behaviour

I understand that if I do not follow the Code, any/all of the following actions may be taken by my club, County FA or The FA:

I may be:

- Issued with a verbal warning from a club or league official
- Required to meet with the club, league or CFA Welfare Officer
- Required to meet with the club committee
- Obligated to undertake an FA education course
- Obligated to leave the match venue by the club
- Requested by the club not to attend future games
- Suspended or have my club membership removed
- Required to leave the club along with any dependents

In addition:

- The FA/County FA could impose a fine and/or suspension on the club

COACHES, TEAM MANAGERS AND CLUB OFFICIALS – RESPECT CODE OF CONDUCT

We all bear a collective responsibility to set a good example and help provide a positive environment in which children can learn and enjoy the game. Play your part and observe The FA's

Respect Code of Conduct at all times.

On and off the field, I will:

- Use my position to set a positive example for the young people I am responsible for
- Show respect to others involved in the game including match officials, opposition players, coaches, managers, officials and spectators
- Adhere to the laws and spirit of the game
- Promote Fair Play and high standards of behaviour
- Respect the match official's decision
- Never enter the field of play without the referee's permission
- Never engage in, or tolerate, offensive, insulting or abusive language or behaviour
- Be gracious in victory and defeat

Respect - Codes of Conduct Handbook

When working with players, I will:

- **Place the well-being, safety and enjoyment of each player above everything, including winning**
- **Never engage in or tolerate any form of bullying**
- **Encourage each player to accept responsibility for their own behaviour and performance**
- **Ensure all activities I organise are appropriate for the players' ability level, age and maturity**
- **Co-operate fully with others in football (e.g. officials, doctors, physiotherapists, welfare officers) for each player's best interests**

I understand that if I do not follow the Code, any/all of the following actions may be taken by my club, County FA or The FA:

I may be:

- **Required to meet with the club, league or County Welfare Officer**
- **Suspended by the club from attending matches**
- **Suspended or fined by the County FA**
- **Required to leave or be sacked by the club**

In addition:

- **My FA Coaching Licence may be withdrawn**

MATCH OFFICIALS

We all have a responsibility to promote high standards of behaviour in the game.

The behaviour of the match officials has an impact, directly and indirectly, on the conduct of everyone involved in the game – both on the pitch and on the sidelines.

Play your part and observe The FA's Respect Code of Conduct of match officials at all time.

I will:

- **Be honest and completely impartial at all times**
- **Apply the Laws of the Game and competition rules fairly and consistently**
- **Manage the game in a positive, calm and confident manner**
- **Deal with all instances of violence, aggression, unsporting behaviour, foul play and other misconduct**
- **Never tolerate offensive, insulting or abusive language or behaviour from players and officials**
- **Support my match official colleagues at all times**
- **Set a positive personal example by promoting good behaviour and showing respect to everyone involved in the game**
- **Communicate with the players and encourage fair play**
- **Respond in a clear, calm and confident manner to any appropriate request for clarification by the team captains**
- **Prepare physically and mentally for every match**
- **Complete and submit, accurate and concise reports within the time limit required for games in which I officiate.**

I understand that if I do not follow the Code, any/all of the following actions may be taken by my County FA or The FA:

I may be:

- **Required to meet with The FA/County FA Refereeing Official**
- **Required to meet with The FA/County FA Referees Committee**

Respect - Codes of Conduct Handbook

WEST RIDING COUNTY FA INSURANCE

The Association maintain Public Liability insurance with Lloyd's Underwriters on behalf of its members. The limit of Indemnity is £5m for any one accident and the insurance is renewed annually on the 1st July. organisations who are covered all clubs, Leagues and Competitions of the West Riding County Football Association. Individuals who are covered the insurance covers liability for death or bodily injury or property damage to any third party including fellow Club / League members. The Liability of the following individuals is included.

- Officials, Secretariat or Employees or Leagues or clubs.
- Committee, sub-committees or working parties
- Volunteers acting on behalf of an insured club or league, referees and match officials. Providing they are acting in connection with the Association with the Association or an insured club or league Activities which are covered The insurance includes all usual activities of a Football Club or League including fund-raising events. Hazardous fund-raising events such as sponsored parachuting or bungee jumping are not automatically included.

What is not covered ?

The first £250 of any property damage claim.

- Liability caused by a deliberate act or omissions.
- Liability to employees. (Clubs or Leagues that have full or part-time employees are reminded that the Law requires that they effect Employer's Liability Insurance)
- Player to Player injury (Insurance Companies have decided NOT to include such cover in future due to the large number of claims experienced, particularly in respect of 'No Win, No Fee cases)

This insurance is arranged by Windsor Insurance Brokers

West Riding FA Insurance Scheme Handbook

HOW TO DECIDE ON THE REFEREE'S MARK

The following questions focus on the key areas of a Referee's performance. They are intended as an "aide memoire", are not necessarily comprehensive and need not be answered individually. It is, however, worth considering them before committing yourself to a mark for the Referee.

CONTROL AND DECISION MAKING

- How well did the Referee control the game?
- Were the players' actions recognized correctly?
- Were the Laws applied correctly?
- Were all incidents dealt with efficiently/effectively?
- Were all the appropriate sanctions applied correctly?
- Was the Referee always within reasonable distance of incidents?
- Was the Referee well positioned to make critical decisions, especially in and around the penalty area?
- Did the Referee understand the players' positional intentions and keep out of the way accordingly?
- Did the Referee demonstrate alertness and concentration throughout the game?
- Did the Referee apply the use of the advantage to suit the mood and temperature of the game?
- Was the Referee aware of the players' attitude to advantage?
- Did the Referee use the assistants effectively?
- Did the officials work as a team, and did the Referee lead and manage them to the benefit of the game?

COMMUNICATION AND PLAYER MANAGEMENT

- How well did the Referee communicate with the players during the game?
- Did the Referee's Level of involvement/profile suit this particular game?
- Did the Referee understand the players' problems on the day – e.g. difficult ground/weather conditions?
- Did the Referee respond to the changing pattern of play/mood of players?
- Did the Referee demonstrate empathy for the game, allowing it to develop in accordance with the tempo of the game?
- Was the Referee pro-active in controlling of the game?
- Was the Referee's authority asserted firmly without being officious?
- Was the Referee confident and quick thinking?
- Did the Referee appear unflustered and unhurried when making critical decisions?
- Did the Referee permit undue questioning of decisions?
- Did the Referee deal effectively with players crowding around after decisions/incidents?
- Was effective player management in evidence?
- Was the Referee's body language confident and open at all times?
- Did the pace of the game, the crowd or player pressure affect the Referee negatively?

FINAL THOUGHTS

- Always try to be objective when marking. You may not obtain the most objective view by marking immediately after the game.
- Judge the performance over the whole game. Don't be too influenced by one particular incident.
- Don't mark the Referee down unfairly because your team was unlucky and lost the game or some disciplinary action was taken against your players.

Matchday Process

In order to ensure that you have a full understanding as to how the Sin Bin process will be implemented during a game, please refer to the below information:-

Who?

Applies only to active players only (those on the field of play)

Does not apply to substitutes and coaching staff

How?

The referee will take the name of the offending player

A yellow card will be issued and shown

Referee to point to the touchline where the player must go (there will be no specific Sin Bin area)

Time?

Sin Bin to last for 10 minutes in matches of a 90 minute duration

Sin bin to last for 8 minutes in all other matches

The Sin Bin period only commences when the referee restarts play

Referee will include any lost time (i.e injury delay)

Referee is the sole arbitrator of time and as to when the player can return (permission can be given when the ball is in play)

Offending Player?

Cannot be substituted until the Sin Bin period has expired

Can take part in a penalty shootout – even if the Sin Bin period has not expired (i.e. end of extra time)

Must be in the Sin Bin for active playing time (i.e. Sin Bin to continue into 2nd half if required)

Defined as being in the Sin Bin from the moment they are cautioned for Dissent (even if play has not yet restarted)

Any player who has been Temporarily Dismissed and commits a further yellow or red card offence whilst in the Sin Bin cannot take any further part in the game and cannot be substituted

On-Field Sanctions

As of the 2019/20 season, all Dissent cautions must be dealt with via the Sin Bin process whereas cautions for all other offences (Unsporting Behaviour, Persistent Infringement etc.) will remain unaffected. Repeat offenders will be sanctioned as per the guidelines below.

If a temporary dismissed player:-

Commits another Yellow Card offence or Red Card offence during the sin bin period, they cannot take any further part in the game and cannot be substituted

Commits a non-dissent caution at any time on the field of play in addition to the sin bin period will continue to play

Commits a 2nd Dissent caution (and no other offences) will receive a 2nd period in the sin bin. At the end of that period, the player can take no further part in the game but can be substituted (providing that the team concerned has not used all of their permitted substitutes)

Commits a 2nd dissent offence and has already had a non-dissent caution will take no further part in the game and cannot be substituted

The below chart will give you a step by step process of the on-field sanctions that a referee must take:-

Caution Offence 1	Caution Offence 2	Caution Offence 3	On field Sanction
Dissent	-	-	Sin Bin
Dissent	Non Dissent	-	Sin Bin, Caution Recorded (No Send Off)
Dissent	Non Dissent Caution	Non Dissent Caution	Sin Bin, Send Off for S7
Dissent	Dissent	-	Sin Bin x2, unable to rejoin, but can be substituted after 2 nd Sin Bin if not all Substitutes used
Dissent	Non Dissent Caution	Dissent	Sin Bin, Caution Recorded, Sin Bin, unable to rejoin and CANNOT be substituted
Non Dissent Caution	Dissent	-	Caution Recorded, Sin Bin
Non Dissent Caution	Dissent	Non Dissent Caution	Caution Recorded, Sin Bin, Send Off for S7
Non Dissent Caution	Dissent	Dissent	Caution Recorded, Sin Bin, Sin Bin - unable to rejoin, and CANNOT be substituted after 2 nd Sin Bin